

NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>01 CITY COUNCIL</b>

	<b><u>CITY COUNCIL:</u></b>	<b><u>64,531</u></b>
	The Council’s mission is to provide the City of Marysville with both policy and legislative direction for current & future needs.	
	The City Council is responsible for setting policies and adopting regulations and budgets for the City. The City Council conducts work sessions on the first and third Monday, and holds regularly scheduled meetings the second and fourth Monday of each month.	
<b>10</b>	<b><u>SALARIES AND WAGES</u></b>	<b>45,770</b>
	This category covers salaries and wages for the City Council and is based on the pay structure outlined in MMC 2.50.050.	
<b>20</b>	<b><u>PERSONNEL BENEFITS</u></b>	<b>4,561</b>
	This category covers cost of personnel benefits for the City Council.	
<b>30</b>	<b><u>SUPPLIES</u></b>	<b>2,000</b>
	This category includes office and operating supplies.	
<b>40</b>	<b><u>OTHER SERVICES AND CHARGES</u></b>	<b>12,200</b>
	This category includes professional services for contract consultants, insurance, travel, and advertising costs.	

<b>001 GENERAL FUND</b>			<b>2004</b>			<b>% Change</b>
<b>01 CITY COUNCIL</b>	<b>2003</b>	<b>2004</b>	<b>Amended</b>	<b>2004</b>	<b>2005</b>	<b>2004:2005</b>
<b>EXPENDITURES/USES:</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>	<b>Budget</b>
10 SALARIES						
11 REGULAR PAY	\$ 37,518	\$ 43,243	\$ 43,243	\$ 43,243	\$ 45,770	5.8%
12 OVERTIME	-	-	-	-	-	0.0%
<b>SALARY SUB-TOTAL</b>	<b>37,518</b>	<b>43,243</b>	<b>43,243</b>	<b>43,243</b>	<b>45,770</b>	<b>5.8%</b>
20 BENEFITS						
21 SOCIAL SECURITY	2,870	3,309	3,309	3,309	3,497	5.7%
22 RETIREMENT	-	-	-	-	-	0.0%
23 GROUP HEALTH INSURANCE	-	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	1,086	910	910	910	1,064	16.9%
25 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	0.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>3,956</b>	<b>4,219</b>	<b>4,219</b>	<b>4,219</b>	<b>4,561</b>	<b>8.1%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	2,564	2,000	2,000	2,000	2,000	0.0%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>2,564</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>0.0%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	703	3,000	3,000	3,000	3,000	0.0%
42 COMMUNICATION	-	-	-	-	-	0.0%
43 TRAVEL	3,970	5,000	5,000	5,000	5,000	0.0%
44 ADVERTISING	247	200	200	200	200	0.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	-	-	-	-	-	0.0%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	4,765	34,000	34,000	134,000	4,000	-88.2%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>9,684</b>	<b>42,200</b>	<b>42,200</b>	<b>142,200</b>	<b>12,200</b>	<b>-71.1%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	1,000	-	-	-100.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	14,999	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>14,999</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	-	0.0%
<b>INTERFUND SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL 01 CITY COUNCIL</b>	<b>\$ 68,721</b>	<b>\$ 91,662</b>	<b>\$ 92,662</b>	<b>\$ 191,662</b>	<b>\$ 64,531</b>	<b>-30.4%</b>

---

# COURT

---



NARRATIVE

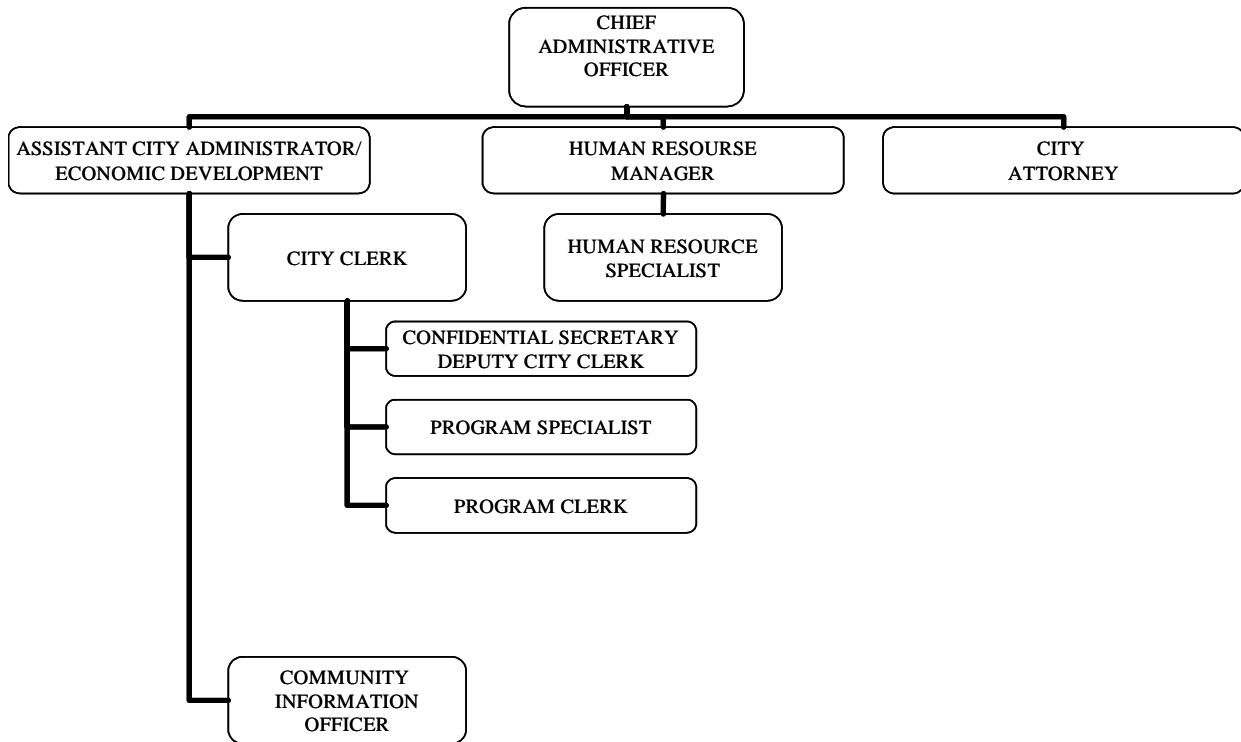
<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>02 MUNICIPAL COURTS</b>

	<b><u>MUNICIPAL COURTS:</u></b>	<b><u>631,602</u></b>																								
	The Municipal Courts’ mission is to provide ready access to justice, exercise expedience, timeliness, equality, fairness and integrity. Show independence and accountability. Radiate trust and confidence to the public. The responsibilities of the court includes: <ul style="list-style-type: none"> <li>▶ Administration of the Municipal Court</li> <li>▶ Account for all Municipal Court revenues and expenditures</li> <li>▶ The Municipal Court has jurisdiction to hear cases involving misdemeanors, gross misdemeanors, impound hearings and civil infraction matters</li> <li>▶ Process appeals on decisions of the Municipal Court to the Snohomish County Superior Courts</li> <li>▶ Report dispositions of traffic matters to the Department of Licensing</li> <li>▶ The Judges role is to perform the duties of the office impartially and diligently. Performances of those duties take precedence over all the judge’s activities.</li> <li>▶ Oversees the Marysville Probation Department</li> <li>▶ Oversees the collection contract with Alliance One Receivable Management</li> <li>▶ Keep up with new and changing legislation and the impact on the court’s workload</li> </ul>																									
<b>10</b>	<b><u>SALARIES AND WAGES</u></b>	<b>364,800</b>																								
	This category covers salaries and wages for the Marysville Court staff.																									
	<b><u>STAFFING LEVEL</u></b>																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Position Classification</u></th> <th style="text-align: center;"><u>Genl Fund</u> <u>2005</u></th> <th style="text-align: center;"><u>Non-Genl</u> <u>2005</u></th> </tr> </thead> <tbody> <tr> <td>Judge (Contract)</td> <td style="text-align: center;">1.0</td> <td style="text-align: center;">0.0</td> </tr> <tr> <td>Court Administrator</td> <td style="text-align: center;">1.0</td> <td style="text-align: center;">0.0</td> </tr> <tr> <td>Program Lead</td> <td style="text-align: center;">1.0</td> <td style="text-align: center;">0.0</td> </tr> <tr> <td>Program Specialist</td> <td style="text-align: center;">3.5</td> <td style="text-align: center;">0.0</td> </tr> <tr> <td>Bailiff (2 Part Time)</td> <td style="text-align: center;">1.0</td> <td style="text-align: center;">0.0</td> </tr> <tr> <td>Probation Officer</td> <td style="text-align: center;"><u>1.0</u></td> <td style="text-align: center;"><u>0.0</u></td> </tr> <tr> <td style="text-align: right;"><b>Total FTE’s</b></td> <td style="text-align: center;"><b><u>8.5</u></b></td> <td style="text-align: center;"><b><u>0.0</u></b></td> </tr> </tbody> </table>	<u>Position Classification</u>	<u>Genl Fund</u> <u>2005</u>	<u>Non-Genl</u> <u>2005</u>	Judge (Contract)	1.0	0.0	Court Administrator	1.0	0.0	Program Lead	1.0	0.0	Program Specialist	3.5	0.0	Bailiff (2 Part Time)	1.0	0.0	Probation Officer	<u>1.0</u>	<u>0.0</u>	<b>Total FTE’s</b>	<b><u>8.5</u></b>	<b><u>0.0</u></b>	
<u>Position Classification</u>	<u>Genl Fund</u> <u>2005</u>	<u>Non-Genl</u> <u>2005</u>																								
Judge (Contract)	1.0	0.0																								
Court Administrator	1.0	0.0																								
Program Lead	1.0	0.0																								
Program Specialist	3.5	0.0																								
Bailiff (2 Part Time)	1.0	0.0																								
Probation Officer	<u>1.0</u>	<u>0.0</u>																								
<b>Total FTE’s</b>	<b><u>8.5</u></b>	<b><u>0.0</u></b>																								
<b>20</b>	<b><u>BENEFITS</u></b>	<b>128,083</b>																								
	This category covers cost of personnel benefits for the Marysville Court staff.																									
<b>30</b>	<b><u>SUPPLIES</u></b>	<b>13,776</b>																								
	This category includes office and copier supplies. The increase in this area is due to the court incorporating more of its work onto forms. The state provides paper and collection notice but all other forms are the court’s responsibility.																									
<b>40</b>	<b><u>OTHER SERVICES &amp; CHARGES</u></b>	<b>118,543</b>																								
	This category includes professional services, travel, postage, public defender, juror, interpreter, expert witness fees, probation services and dues to state and national organizations.																									
<b>50</b>	<b><u>INTERGOVERNMENTAL SERVICES</u></b>	<b>6,400</b>																								
	This category covers expenses associated with crime victim’s services.																									

001 GENERAL FUND						
02 MUNICIPAL COURT						
EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
10 SALARIES						
11 REGULAR PAY	\$ 280,078	\$ 326,712	\$ 326,712	\$ 309,639	\$ 363,300	11.2%
12 OVERTIME	616	1,500	1,500	333	1,500	0.0%
<b>SALARY SUB-TOTAL</b>	<b>280,694</b>	<b>328,212</b>	<b>328,212</b>	<b>309,972</b>	<b>364,800</b>	<b>11.1%</b>
20 BENEFITS						
21 SOCIAL SECURITY	21,309	24,925	24,925	23,417	27,492	10.3%
22 RETIREMENT	2,990	3,859	3,859	3,597	10,265	166.0%
23 GROUP HEALTH INSURANCE	46,572	65,459	65,459	64,856	83,589	27.7%
24 WORKMAN'S COMPENSATION	1,952	3,363	3,363	2,321	4,189	24.6%
25 UNEMPLOYMENT COMPENSATION	843	989	989	1,933	2,548	157.5%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>73,667</b>	<b>98,595</b>	<b>98,595</b>	<b>96,123</b>	<b>128,083</b>	<b>29.9%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	18,814	9,000	9,000	11,626	13,726	52.5%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	242	500	500	-	50	-90.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>19,056</b>	<b>9,500</b>	<b>9,500</b>	<b>11,626</b>	<b>13,776</b>	<b>45.0%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	121,902	138,000	138,000	112,884	78,000	-43.5%
42 COMMUNICATION	13,853	11,000	11,000	22,607	15,000	36.4%
43 TRAVEL	1,676	1,500	1,500	790	5,000	233.3%
44 ADVERTISING	1,221	800	800	1,088	800	0.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	4,862	5,200	5,200	918	918	-82.3%
47 PUBLIC UTILITY SERVICE	2,233	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	2,988	3,800	3,800	3,905	3,800	0.0%
49 MISCELLANEOUS	18,493	15,025	15,025	15,081	15,025	0.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>167,229</b>	<b>175,325</b>	<b>175,325</b>	<b>157,274</b>	<b>118,543</b>	<b>-32.4%</b>
50 INTERGOVERNMENTAL SERVICES						
51 INTER-GOVERNMENTAL SERVICES	8,884	6,400	6,400	7,023	6,400	0.0%
<b>INTERGOVERN. SERV. SUB-TOTAL</b>	<b>8,884</b>	<b>6,400</b>	<b>6,400</b>	<b>7,023</b>	<b>6,400</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	125	-	-	-	-	0.0%
<b>INTERFUND SUB-TOTAL</b>	<b>125</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
00 OPERATING TRANSFER	-	-	-	-	-	0.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL 02 MUNICIPAL COURT</b>	<b>\$ 549,654</b>	<b>\$ 618,032</b>	<b>\$ 618,032</b>	<b>\$ 582,018</b>	<b>\$ 631,602</b>	<b>2.2%</b>

**THIS PAGE LEFT INTENTIONALY BLANK**

# EXECUTIVE



**NARRATIVES**

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>03 EXECUTIVE</b>

	<b><u>EXECUTIVE</u></b>	<b><u>836,825</u></b>																																							
	<p>The Executive Department’s mission is to administer City business in an efficient, ethical and legal manner.</p> <p>The Executive Department provides overall general executive and management direction to the city as an organization. The Department is responsible for implementing policy direction, overseeing and managing city operations, coordinating operations, and evaluating city programs. The Department prepares City Council agendas, executes City contracts, and acts as the City personnel department.</p> <p>Department divisions include Executive Administration, City Clerk, Personnel Administration, and Community Information Services.</p>																																								
<b>10</b>	<b><u>SALARIES AND WAGES</u></b>	<b>391,625</b>																																							
	<p>This category covers salaries and wages for the Executive Department.</p> <p style="text-align: center;"><b><u>STAFFING LEVEL</u></b></p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><b><u>Position Classification</u></b></th> <th style="text-align: center;"><b><u>Genl Fund</u></b></th> <th style="text-align: center;"><b><u>Non-Genl</u></b></th> </tr> <tr> <th></th> <th style="text-align: center;"><b><u>2005</u></b></th> <th style="text-align: center;"><b><u>2005</u></b></th> </tr> </thead> <tbody> <tr> <td>Mayor</td> <td style="text-align: center;">0.55</td> <td style="text-align: center;">0.45</td> </tr> <tr> <td>Chief Administrative Officer</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">0.50</td> </tr> <tr> <td>Assistant City Administrator</td> <td style="text-align: center;">1.00</td> <td style="text-align: center;">0.00</td> </tr> <tr> <td>City Clerk.</td> <td style="text-align: center;">0.55</td> <td style="text-align: center;">0.45</td> </tr> <tr> <td>Confidential Secretary/Deputy Clerk</td> <td style="text-align: center;">0.40</td> <td style="text-align: center;">0.60</td> </tr> <tr> <td>Human Resources Manager</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">0.50</td> </tr> <tr> <td>Human Resources Specialist</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">0.50</td> </tr> <tr> <td>Community Information Officer</td> <td style="text-align: center;">0.40</td> <td style="text-align: center;">0.60</td> </tr> <tr> <td>License/Records Clerk</td> <td style="text-align: center;">0.55</td> <td style="text-align: center;">0.45</td> </tr> <tr> <td>Administrative Aide</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">0.50</td> </tr> <tr> <td style="text-align: right;"><b>Total FTE’s</b></td> <td style="text-align: center;"><b><u>5.45</u></b></td> <td style="text-align: center;"><b><u>4.55</u></b></td> </tr> </tbody> </table>	<b><u>Position Classification</u></b>	<b><u>Genl Fund</u></b>	<b><u>Non-Genl</u></b>		<b><u>2005</u></b>	<b><u>2005</u></b>	Mayor	0.55	0.45	Chief Administrative Officer	0.50	0.50	Assistant City Administrator	1.00	0.00	City Clerk.	0.55	0.45	Confidential Secretary/Deputy Clerk	0.40	0.60	Human Resources Manager	0.50	0.50	Human Resources Specialist	0.50	0.50	Community Information Officer	0.40	0.60	License/Records Clerk	0.55	0.45	Administrative Aide	0.50	0.50	<b>Total FTE’s</b>	<b><u>5.45</u></b>	<b><u>4.55</u></b>	
<b><u>Position Classification</u></b>	<b><u>Genl Fund</u></b>	<b><u>Non-Genl</u></b>																																							
	<b><u>2005</u></b>	<b><u>2005</u></b>																																							
Mayor	0.55	0.45																																							
Chief Administrative Officer	0.50	0.50																																							
Assistant City Administrator	1.00	0.00																																							
City Clerk.	0.55	0.45																																							
Confidential Secretary/Deputy Clerk	0.40	0.60																																							
Human Resources Manager	0.50	0.50																																							
Human Resources Specialist	0.50	0.50																																							
Community Information Officer	0.40	0.60																																							
License/Records Clerk	0.55	0.45																																							
Administrative Aide	0.50	0.50																																							
<b>Total FTE’s</b>	<b><u>5.45</u></b>	<b><u>4.55</u></b>																																							
<b>20</b>	<b><u>BENEFITS</u></b>	<b>84,941</b>																																							
	<p>This category covers all personnel benefits for the Executive Department.</p>																																								
<b>30</b>	<b><u>SUPPLIES</u></b>	<b>42,410</b>																																							
	<p>This category includes office and operating supplies.</p>																																								
<b>40</b>	<b><u>OTHER SERVICES</u></b>	<b>304,700</b>																																							
	<p>This category includes professional services, communication, travel, advertising, insurance, utilities, repairs &amp; maintenance, and miscellaneous dues &amp; memberships.</p>																																								
<b>90</b>	<b><u>INTERFUND</u></b>	<b>13,149</b>																																							
	<p>Facility maintenance charges</p>																																								

NARRATIVES

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>03 EXECUTIVE</b>

<u>2005 Program Requests NOT included in the Final Budget</u>	
Confidential Secretary	32,177
ID Camera Duplex Printer	4,460
Additional Moveable Carriage Unit for CH Vault	5,448
Replace Carpet – City Hall	10,400
Replace Lobby/Stairs Carpet w/Tile	<u>10,400</u>
<b>Total</b>	<b><u>62,885</u></b>

2005 PROGRAM BUDGET REQUEST

DEPARTMENT: Human Resources PRIORITY: Department \_\_\_\_\_ Council \_\_\_\_\_

PROGRAM REQUEST TITLE: Public Safety Testing Dispatcher Testing

STATUS: Submitted: \_\_\_\_\_ Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

ACTUAL/ESTIMATED START DATE: 1/1/2005 ESTIMATED COMPLETION DATE: \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

Conducting Communication Officer testing through Public Safety Testing, Inc. This agency also conducts testing for entry Police Officer and entry Custody Officer.

**PROGRAM JUSTIFICATION/BENEFITS:**

Public Safety Testing, Inc. will provide the following services to the City, on its request:  
 1. Advertise for, process applications for, and administer written examinations for entry-level Communications Officer.  
 2. Report to the City the scores of applicants, with all information necessary for the City to place passing applicants upon its eligibility list, and rank them relative to other candidates on appropriately constituted continuous testing eligibility lists.  
 3. Appear in any administrative or civil service proceeding in order to testify to and provide any and all necessary information to document the validity of the testing process, to participate in the defense of any testing process and to otherwise provide any information necessary to the City to evaluate challenges to or appeals from the testing process. Public Safety Testing, Inc shall appear without additional charge. The City shall pay the reasonable cost of travel and appearance for any expert witness deemed necessary by the Subscriber to validate the testing process, including but not limited to, representatives of any company which holds the copyright to any testing material and whose testimony or appearance is deemed necessary to validate the process.

**PROGRAM COSTS/REVENUE:**

The subscription fee for Public Safety Testing, Inc. is \$550 annually. The cost for the City to perform the same service is approximately \$2065.00 (Facility rental/Custodial fee - \$700.00, Advertising - \$400.00, Test Rental - \$600.00, Staff Salaries - \$365.00)

**PROGRAM BUDGET:**

**REVENUE:**

	2005	2006	2007	2008	2009	2005-2009 Total
Grants						-
Fees						-
Other (Savings)	1,700					1,700
<b>TOTAL REVENUE</b>	<b>1,700</b>	-	-	-	-	<b>1,700</b>

**COSTS:**

Labor						-
Benefits						-
M&O						-
Capital	550					550
<b>TOTAL COSTS</b>	<b>550</b>	-	-	-	-	<b>550</b>

Additional Sources Requested If Program is not Self-Sufficient

	1,150	-	-	-	-	1,150
--	-------	---	---	---	---	-------

**2005 PROGRAM BUDGET REQUEST**

DEPARTMENT: Executive PRIORITY: Department GF Council \_\_\_\_\_

PROGRAM REQUEST TITLE: Increase Business License Fees

STATUS: Submitted: \_\_\_\_\_ Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

ACTUAL/ESTIMATED START DATE: \_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

Propose raising business license fees by \$10.00, both application and renewal. Currently the application fee is \$50.00 and the renewal is \$40.00, therefore the new application fees would be \$60.00 and the renewal would be \$50.00.

**PROGRAM JUSTIFICATION/BENEFITS:**

Information was gathered regarding other entity's fee structure, please see attachment. The proposed increase was based upon this information. The proposed increase would move the business license fee for the City of Marysville to an average of surrounding entities using similar fee structure. Arlington @ \$20, Edmonds @ \$65, Lynnwood @ \$60, Lake Stevens @ \$25, Everett @ \$45, Mountlake Terrace @ \$75.

**PROGRAM COSTS/REVENUE:**

It is estimated based upon the current number of business licenses and an average annual application the proposed increase would generate an additional \$15,000 annually.

**PROGRAM BUDGET:**

	2005	2006	2007	2008	2009	2005-2009 Total
--	------	------	------	------	------	-----------------

**REVENUE:**

Grants						-
Fees	15,000	15,000	15,000	15,000	15,000	75,000
Other						-
<b>TOTAL REVENUE</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>

**COSTS:**

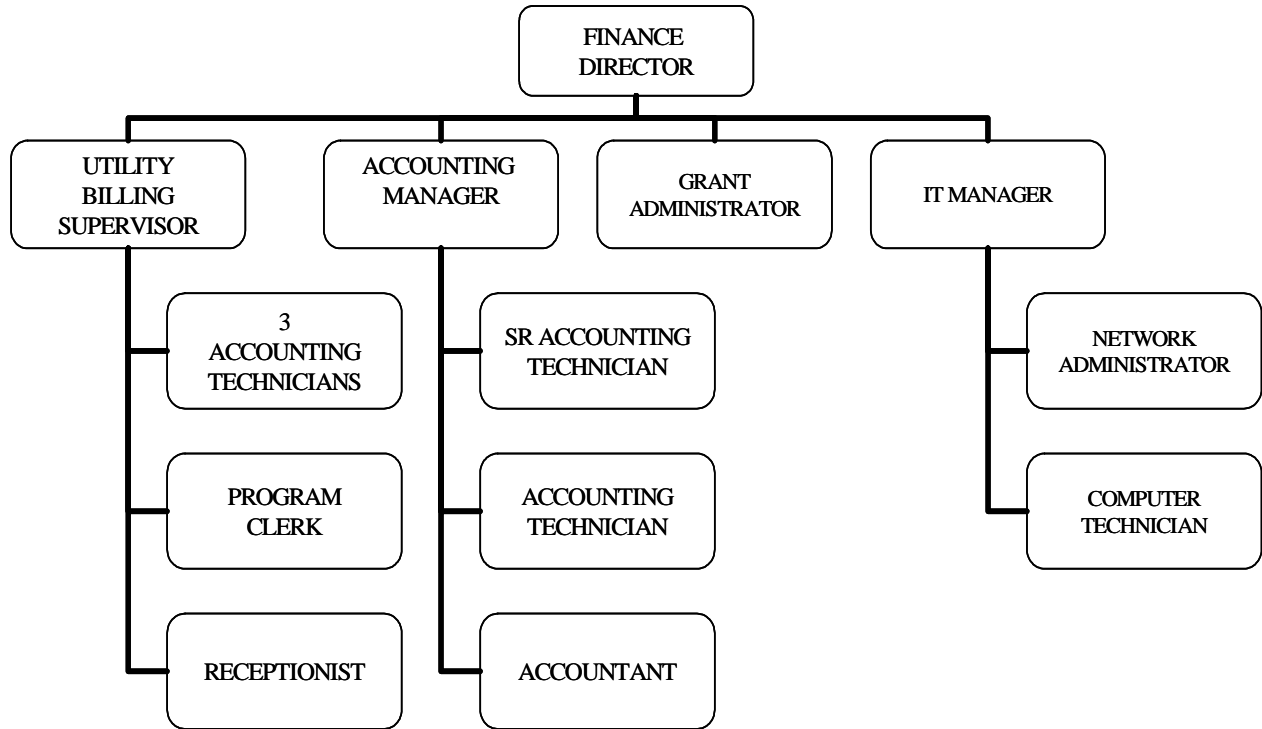
Labor						-
Benefits						-
M&O						-
Capital						-
<b>TOTAL COSTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Additional Sources Requested If Program is not Self-Sufficient

	15,000	15,000	15,000	15,000	15,000	75,000
--	--------	--------	--------	--------	--------	--------

001 GENERAL FUND						
03 EXECUTIVE						
EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
00 OPERATING TRANSFERS	\$ 3,207	\$ -	\$ -	\$ 2,027	\$ -	0.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>3,207</b>	<b>-</b>	<b>-</b>	<b>2,027</b>	<b>-</b>	<b>0.0%</b>
10 SALARIES						
11 REGULAR PAY	257,627	245,062	308,410	295,075	391,625	27.0%
12 OVERTIME	2,339	1,750	1,750	365	-	-100.0%
<b>SALARY SUB-TOTAL</b>	<b>259,966</b>	<b>246,812</b>	<b>310,160</b>	<b>295,440</b>	<b>391,625</b>	<b>26.3%</b>
20 BENEFITS						
21 SOCIAL SECURITY	19,688	18,226	23,072	22,183	27,615	19.7%
22 RETIREMENT	3,468	3,434	4,321	3,783	12,643	192.6%
23 GROUP HEALTH INSURANCE	31,422	34,761	40,308	35,049	41,752	3.6%
24 WORKMAN'S COMPENSATION	867	800	2,000	995	1,034	-48.3%
25 UNEMPLOYMENT COMPENSATION	693	619	809	1,654	1,897	134.5%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>56,136</b>	<b>57,840</b>	<b>70,510</b>	<b>63,663</b>	<b>84,941</b>	<b>20.5%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	15,663	42,606	43,110	25,697	42,410	-1.6%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	6,000	-	-	-100.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>15,663</b>	<b>42,606</b>	<b>49,110</b>	<b>25,697</b>	<b>42,410</b>	<b>-13.6%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	170,992	106,208	106,208	112,705	122,650	15.5%
42 COMMUNICATION	28,151	17,000	19,500	20,474	19,000	-2.6%
43 TRAVEL	6,236	8,250	18,250	13,807	10,450	-42.7%
44 ADVERTISING	3,253	750	750	622	750	0.0%
45 OPERATING RENTALS & LEASES	-	-	-	871	-	0.0%
46 INSURANCE	11,750	14,103	14,103	4,592	13,950	-1.1%
47 PUBLIC UTILITY SERVICE	13,996	18,000	18,000	9,184	17,000	-5.6%
48 REPAIRS & MAINTENANCE	20,376	7,000	7,000	15,051	7,500	7.1%
49 MISCELLANEOUS	46,798	52,250	52,250	71,042	113,400	117.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>301,551</b>	<b>223,561</b>	<b>236,061</b>	<b>248,348</b>	<b>304,700</b>	<b>29.1%</b>
50 INTERGOVERNMENTAL SERVICES	-	-	-	-	-	0.0%
51 INTER-GOVERNMENTAL SERVICES	-	-	-	-	-	0.0%
<b>INTERGOVERN. SERV. SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	20,549	11,663	11,663	18,491	13,149	12.7%
<b>INTERFUND SUB-TOTAL</b>	<b>20,549</b>	<b>11,663</b>	<b>11,663</b>	<b>18,491</b>	<b>13,149</b>	<b>12.7%</b>
<b>TOTAL 03 EXECUTIVE</b>	<b>\$ 657,072</b>	<b>\$ 582,482</b>	<b>\$ 677,504</b>	<b>\$ 653,666</b>	<b>\$ 836,825</b>	<b>23.5%</b>

FINANCE



NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>04 FINANCE</b>

	<p><b><u>FINANCE</u></b></p> <p>The mission of the Finance department is to maintain the public trust through sound financial management &amp; reporting; promote the efficient and effective use of Marysville’s financial resources and, provide departments with the technology necessary to accomplish the City’s public service goals.</p> <p>The Finance Department provides financial and administrative services to other city departments, the City Council, Mayor, and the Public. Finance is essentially the infrastructure of city government. The department provides financial management services, the investment of city funds, cash collection, and utility billing, customer inquiries, connect, and disconnect services. Finance provides accounting services including general ledger maintenance, accounts receivable, accounts payable, payroll, and financial record keeping. The department issues and redeems bonds, and tracks assessments on local improvement districts. The department generates the preliminary and final budgets, and prepares the City’s annual financial report. The salaries from the Finance Department are allocated to other funds based on effort performed. The IT department reports to the Finance Director. IT is responsible for the City’s technology infrastructure including e-mail, network support, PC support and the City’s phone system.</p>	<b><u>1,301,272</u></b>																																																
<b>10</b>	<p><b><u>SALARIES AND WAGES</u></b></p> <p>This category covers salaries and wages for the Finance Department. The Finance salaries have been moved back into the department 100%. The costs are being billed out to the using departments generating revenue to offset the expense.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3" style="text-align: center;"><b><u>STAFFING LEVEL</u></b></th> </tr> <tr> <th style="text-align: left;"><b><u>Position Classification</u></b></th> <th style="text-align: center;"><b>Genl Fund</b></th> <th style="text-align: center;"><b>Non-Genl</b></th> </tr> <tr> <th></th> <th style="text-align: center;"><b>2005</b></th> <th style="text-align: center;"><b>2005</b></th> </tr> </thead> <tbody> <tr><td>Finance Director</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Accounting Manager</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Accounting Technician</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Senior Accounting Technician</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Utility Accountant</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Utility Billing Supervisor</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Accounting Technician (Utility Billing)</td><td style="text-align: center;">3.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Program Clerk</td><td style="text-align: center;">2.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Grant Administrator</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>IT Manager</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Network Administrator</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>IT Support Technician*</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr> <td style="text-align: right;"><b>Total FTE’s</b></td> <td style="text-align: center;"><b><u>15.00</u></b></td> <td style="text-align: center;"><b><u>0.00</u></b></td> </tr> </tbody> </table>	<b><u>STAFFING LEVEL</u></b>			<b><u>Position Classification</u></b>	<b>Genl Fund</b>	<b>Non-Genl</b>		<b>2005</b>	<b>2005</b>	Finance Director	1.00	0.00	Accounting Manager	1.00	0.00	Accounting Technician	1.00	0.00	Senior Accounting Technician	1.00	0.00	Utility Accountant	1.00	0.00	Utility Billing Supervisor	1.00	0.00	Accounting Technician (Utility Billing)	3.00	0.00	Program Clerk	2.00	0.00	Grant Administrator	1.00	0.00	IT Manager	1.00	0.00	Network Administrator	1.00	0.00	IT Support Technician*	1.00	0.00	<b>Total FTE’s</b>	<b><u>15.00</u></b>	<b><u>0.00</u></b>	<b>783,426</b>
<b><u>STAFFING LEVEL</u></b>																																																		
<b><u>Position Classification</u></b>	<b>Genl Fund</b>	<b>Non-Genl</b>																																																
	<b>2005</b>	<b>2005</b>																																																
Finance Director	1.00	0.00																																																
Accounting Manager	1.00	0.00																																																
Accounting Technician	1.00	0.00																																																
Senior Accounting Technician	1.00	0.00																																																
Utility Accountant	1.00	0.00																																																
Utility Billing Supervisor	1.00	0.00																																																
Accounting Technician (Utility Billing)	3.00	0.00																																																
Program Clerk	2.00	0.00																																																
Grant Administrator	1.00	0.00																																																
IT Manager	1.00	0.00																																																
Network Administrator	1.00	0.00																																																
IT Support Technician*	1.00	0.00																																																
<b>Total FTE’s</b>	<b><u>15.00</u></b>	<b><u>0.00</u></b>																																																
<b>20</b>	<p><b><u>BENEFITS</u></b></p> <p>This category covers personnel benefits for the Finance Personnel.</p>	<b>245,431</b>																																																
<b>30</b>	<p><b><u>SUPPLIES</u></b></p> <p>This category covers the purchase of computer paper, miscellaneous office supplies, and small items of equipment.</p>	<b>131,600</b>																																																

NARRATIVES

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>04 FINANCE</b>

<b>40</b>	<p><b><u>OTHER SERVICES AND CHARGES</u></b></p> <p>This category includes postage, phones, training, and tuition reimbursement items purchased for the Finance Department operation. This category also includes the maintenance contracts for the financial system.</p>	<b>139,862</b>
<b>90</b>	<p><b><u>INTERFUND REPAIRS &amp; MAINTENANCE</u></b></p> <p>Facility maintenance.</p>	<b>953</b>
	<p><b><u>2005 Program Requests NOT included in the Final Budget</u></b></p> <p>IT Vehicle \$ 12,000  IT Student 8,280  Program Clerk 42,768  Computer Support Specialist <u>52,025</u></p> <p><b>TOTAL <u>\$115,073</u></b></p>	

**2005 PROGRAM BUDGET REQUEST**

**DEPARTMENT:** Finance **PRIORITY:** Department \_\_\_\_\_ Council \_\_\_\_\_

**PROGRAM REQUEST TITLE:** Receptionist to Program Clerk

**STATUS:** Submitted: 9/10/2004 Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

**ACTUAL/ESTIMATED START DATE:** 1/1/2005 **ESTIMATED COMPLETION DATE:** \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

Reclassification of the Receptionist position to Program Clerk.

**PROGRAM JUSTIFICATION/BENEFITS:**

The current configuration of the front desk requires two positions. Currently those two positions are Receptionist and Program Clerk. Receptionist duties do not include Program Clerk duties and therefore the Receptionist is unable to assist our customers in an efficient and effective manner.

**PROGRAM COSTS/REVENUE:**

The cost of this request would entail the differential between the two positions.

**PROGRAM BUDGET:**

PROGRAM BUDGET:	2005	2006	2007	2008	2009	2005-2009 Total
<b>REVENUE:</b>						
Grants						-
Fees						-
Other						-
<b>TOTAL REVENUE</b>	-	-	-	-	-	-
<b>COSTS:</b>						
Labor	603	603	603	603	603	3,013
Benefits	60	60	60	60	60	301
M&O						-
Mileage Reimb.						-
Capital						-
<b>TOTAL COSTS</b>	<b>663</b>	<b>663</b>	<b>663</b>	<b>663</b>	<b>663</b>	<b>3,315</b>
Additional Sources Requested If Program is not Self-Sufficient	<b>(663)</b>	<b>(663)</b>	<b>(663)</b>	<b>(663)</b>	<b>(663)</b>	<b>(3,315)</b>

001 GENERAL FUND 04 FINANCE EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
00 OPERATING TRANSFERS	\$ 3,172	\$ -	\$ -	\$ 3,491	\$ -	0.0%
<b>TRANSFERS SUBTOTAL</b>	<b>3,172</b>	<b>-</b>	<b>-</b>	<b>3,491</b>	<b>-</b>	<b>0.0%</b>
10 SALARIES						
11 REGULAR PAY	83,147	172,667	172,667	110,719	780,426	352.0%
12 OVERTIME	39	2,000	2,000	87	3,000	50.0%
<b>SALARY SUB-TOTAL</b>	<b>83,186</b>	<b>174,667</b>	<b>174,667</b>	<b>110,806</b>	<b>783,426</b>	<b>348.5%</b>
20 BENEFITS						
21 SOCIAL SECURITY	7,838	13,276	13,276	8,380	58,489	340.6%
22 RETIREMENT	1,406	2,423	2,423	1,519	25,780	964.0%
23 GROUP HEALTH INSURANCE	15,760	21,549	21,549	19,734	152,132	606.0%
24 WORKMAN'S COMPENSATION	398	1,600	1,600	404	3,555	122.1%
25 UNEMPLOYMENT COMPENSATION	313	520	520	763	5,475	951.9%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>25,715</b>	<b>39,369</b>	<b>39,369</b>	<b>30,801</b>	<b>245,431</b>	<b>523.4%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	3,875	6,000	6,000	2,872	126,000	2000.0%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	1,436	300	300	1,746	5,600	1766.7%
<b>SUPPLIES SUB-TOTAL</b>	<b>5,311</b>	<b>6,300</b>	<b>6,300</b>	<b>4,619</b>	<b>131,600</b>	<b>1988.9%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	9,787	11,700	11,700	29,166	46,000	293.2%
42 COMMUNICATION	7,576	(62,750)	(62,750)	8,343	59,214	194.4%
43 TRAVEL	692	3,000	3,000	1,138	3,530	17.7%
44 ADVERTISING	901	500	500	1,383	1,100	120.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	3,000	100.0%
46 INSURANCE	10,535	12,642	12,642	12,398	12,398	-1.9%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	4,017	4,000	4,000	2,880	1,000	-75.0%
49 MISCELLANEOUS	3,759	8,000	8,000	13,775	13,620	70.3%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>37,268</b>	<b>(22,908)</b>	<b>(22,908)</b>	<b>69,083</b>	<b>139,862</b>	<b>710.5%</b>
50 INTERGOVERNMENTAL SERVICES						
51 INTER-GOVERNMENTAL SERVICES	-	500	500	-	-	-100.0%
<b>INTERGOVERN. SERV. SUB-TOTAL</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	-	56,500	56,500	-	-	-100.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>-</b>	<b>56,500</b>	<b>56,500</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	1,874	845	845	420	953	12.7%
<b>INTERFUND SUB-TOTAL</b>	<b>1,874</b>	<b>845</b>	<b>845</b>	<b>420</b>	<b>953</b>	<b>12.7%</b>
<b>TOTAL 04 FINANCE</b>	<b>\$ 156,526</b>	<b>\$ 255,274</b>	<b>\$ 255,274</b>	<b>\$ 219,219</b>	<b>\$ 1,301,272</b>	<b>409.8%</b>

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

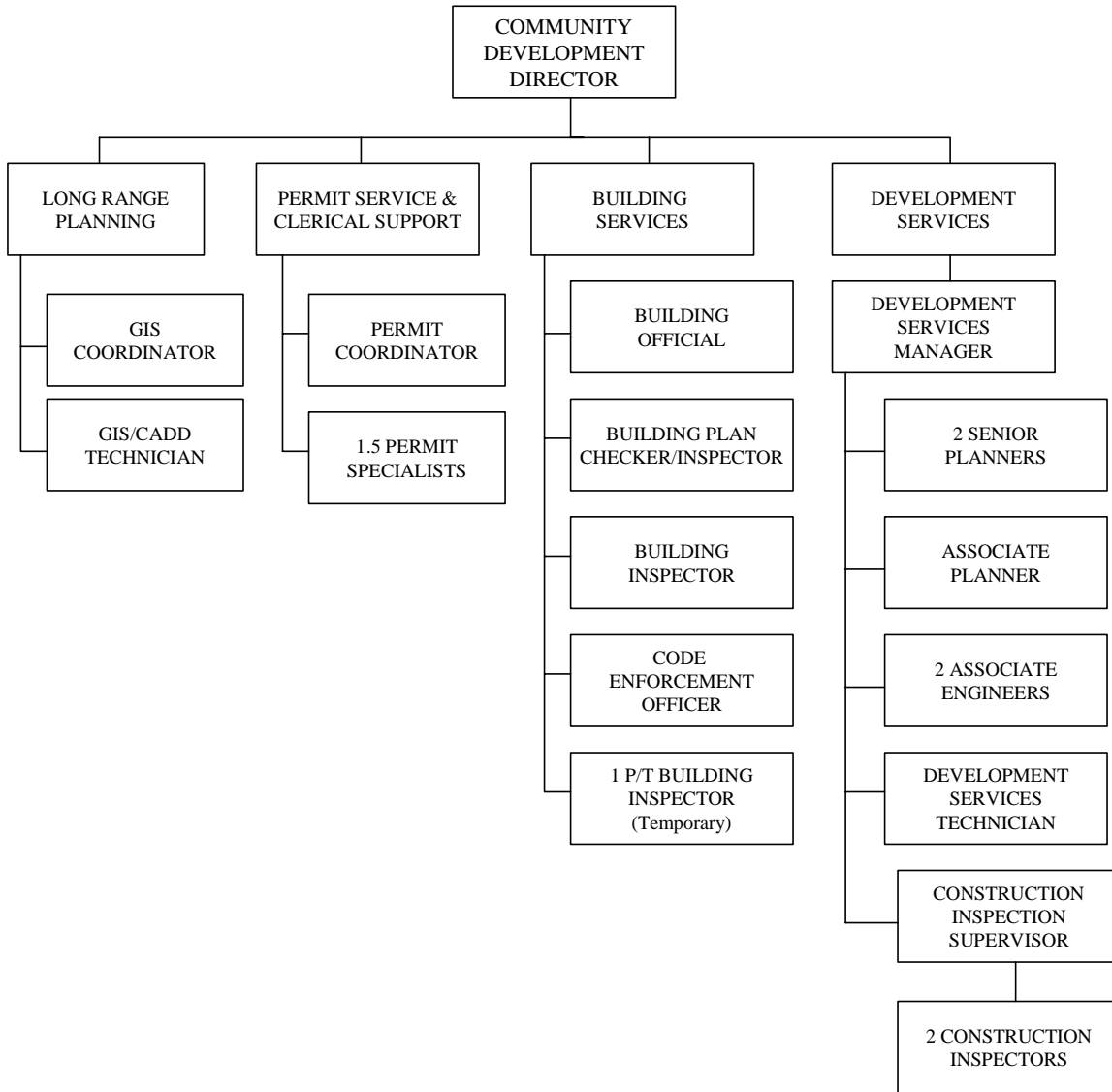
NARRATIVES

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>05 LEGAL</b>

	<p><b><u>LEGAL SERVICES</u></b></p> <p>The Legal Department provides legal services to the City, including City Attorney and City Prosecutor Services.</p> <p>The City Attorney provides specific and general legal advice to the Mayor, City Council, City Boards, Commissions, and Departments. This includes advising the City regarding new Federal and State legislation. Additionally the City Attorney prepares and/or reviews City ordinances, resolutions and agreements.</p> <p>The City Attorney represents the City in general litigation matters, including defending the City against claims not covered by the City’s liability insurance.</p> <p>City Prosecutor services include prosecution of civil or criminal matters related to violations of the Marysville Municipal Code, and misdemeanor and traffic infraction violations of state law that occur within the Marysville City limits.</p>	<b><u>242,200</u></b>
<b>40</b>	<p><b><u>OTHER SERVICES</u></b></p> <p>This category covers professional services per contract, insurance expenses, conferences, and dues.</p>	<b>242,200</b>

001 GENERAL FUND						
05 LEGAL SERVICES	2003	2004	2004	2004	2005	% Change
EXPENDITURES/USES:	Actual	Budget	Amended Budget	Estimated	Budget	2004:2005 Budget
20 BENEFITS						
21 SOCIAL SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
22 RETIREMENT	-	-	-	-	-	0.0%
23 GROUP HEALTH INSURANCE	-	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	-	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	0.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	-	-	-	-	-	<b>0.0%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	47	160	160	4	-	-100.0%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>47</b>	<b>160</b>	<b>160</b>	<b>4</b>	<b>-</b>	<b>-100.0%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	206,430	230,000	230,000	212,702	230,000	0.0%
42 COMMUNICATION	-	250	250	-	-	-100.0%
43 TRAVEL	-	-	-	-	-	0.0%
44 ADVERTISING	-	250	250	-	-	-100.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	8,914	10,700	10,700	10,561	10,700	0.0%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	2,722	1,500	1,500	53	1,500	0.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>218,066</b>	<b>242,700</b>	<b>242,700</b>	<b>223,316</b>	<b>242,200</b>	<b>-0.2%</b>
<b>TOTAL 05 LEGAL SERVICES</b>	<b>\$ 218,114</b>	<b>\$ 242,860</b>	<b>\$ 242,860</b>	<b>\$ 223,320</b>	<b>\$ 242,200</b>	<b>-0.3%</b>

# COMMUNITY DEVELOPMENT



**NARRATIVE**

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>07 COMMUNITY DEVELOPMENT</b>

	<p><b><u>COMMUNITY DEVELOPMENT SERVICES</u></b>                  The mission of the Community Development department is to create a vibrant Marysville by promoting economic growth and healthy neighborhoods while protecting our natural environment..</p> <p>The Community Development Department is responsible for the preparation, administration and implementation of land use plans, proposals, policies and codes that guide and regulate the physical development of the City. Department functions include land use planning, development reviews and inspections, building review and inspections, code enforcement and development of the City’s geographic information system (GIS) program.</p>	<b><u>1,342,838</u></b>																																																						
<b>10</b>	<p><b><u>SALARIES AND WAGES</u></b>                  This category covers salaries and wages for the Community Development Department. Also included is \$20,000 for a temporary part-time building inspector.</p> <p style="text-align: center;"><b><u>STAFFING LEVEL</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Position Classification</u></th> <th style="text-align: center;"><u>Genl Fnd 2005</u></th> <th style="text-align: center;"><u>Non-Genl 2005</u></th> </tr> </thead> <tbody> <tr><td>Community Development Director</td><td style="text-align: center;">0.50</td><td style="text-align: center;">0.50</td></tr> <tr><td>Development Services Manager</td><td style="text-align: center;">0.60</td><td style="text-align: center;">0.40</td></tr> <tr><td>Development Services Tech</td><td style="text-align: center;">0.05</td><td style="text-align: center;">0.95</td></tr> <tr><td>Senior Planner</td><td style="text-align: center;">1.80</td><td style="text-align: center;">0.20</td></tr> <tr><td>Associate Planner</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Building Official</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Plans Examiner</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Building Inspector</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Code Enforcement Officer</td><td style="text-align: center;">0.65</td><td style="text-align: center;">0.35</td></tr> <tr><td>GIS Coordinator</td><td style="text-align: center;">0.30</td><td style="text-align: center;">0.70</td></tr> <tr><td>GIS/CAD Technician</td><td style="text-align: center;">0.00</td><td style="text-align: center;">1.00</td></tr> <tr><td>Permit Coordinator</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Program Specialist</td><td style="text-align: center;">1.50</td><td style="text-align: center;">0.00</td></tr> <tr><td>Associate Engineer II</td><td style="text-align: center;">1.30</td><td style="text-align: center;">0.70</td></tr> <tr><td>Construction Inspector Supervisor</td><td style="text-align: center;">0.70</td><td style="text-align: center;">0.30</td></tr> <tr><td>Construction Inspector</td><td style="text-align: center;"><u>1.10</u></td><td style="text-align: center;"><u>0.90</u></td></tr> <tr> <td style="text-align: right;"><b>Total FTE’s</b></td> <td style="text-align: center;"><b><u>13.50</u></b></td> <td style="text-align: center;"><b><u>6.00</u></b></td> </tr> </tbody> </table>	<u>Position Classification</u>	<u>Genl Fnd 2005</u>	<u>Non-Genl 2005</u>	Community Development Director	0.50	0.50	Development Services Manager	0.60	0.40	Development Services Tech	0.05	0.95	Senior Planner	1.80	0.20	Associate Planner	1.00	0.00	Building Official	1.00	0.00	Plans Examiner	1.00	0.00	Building Inspector	1.00	0.00	Code Enforcement Officer	0.65	0.35	GIS Coordinator	0.30	0.70	GIS/CAD Technician	0.00	1.00	Permit Coordinator	1.00	0.00	Program Specialist	1.50	0.00	Associate Engineer II	1.30	0.70	Construction Inspector Supervisor	0.70	0.30	Construction Inspector	<u>1.10</u>	<u>0.90</u>	<b>Total FTE’s</b>	<b><u>13.50</u></b>	<b><u>6.00</u></b>	<b>867,627</b>
<u>Position Classification</u>	<u>Genl Fnd 2005</u>	<u>Non-Genl 2005</u>																																																						
Community Development Director	0.50	0.50																																																						
Development Services Manager	0.60	0.40																																																						
Development Services Tech	0.05	0.95																																																						
Senior Planner	1.80	0.20																																																						
Associate Planner	1.00	0.00																																																						
Building Official	1.00	0.00																																																						
Plans Examiner	1.00	0.00																																																						
Building Inspector	1.00	0.00																																																						
Code Enforcement Officer	0.65	0.35																																																						
GIS Coordinator	0.30	0.70																																																						
GIS/CAD Technician	0.00	1.00																																																						
Permit Coordinator	1.00	0.00																																																						
Program Specialist	1.50	0.00																																																						
Associate Engineer II	1.30	0.70																																																						
Construction Inspector Supervisor	0.70	0.30																																																						
Construction Inspector	<u>1.10</u>	<u>0.90</u>																																																						
<b>Total FTE’s</b>	<b><u>13.50</u></b>	<b><u>6.00</u></b>																																																						
<b>20</b>	<p><b><u>PERSONNEL BENEFITS</u></b>                  This category covers personnel benefits for the Community Development Department.</p>	<b>248,577</b>																																																						
<b>30</b>	<p><b><u>SUPPLIES</u></b>                  This category covers the purchase of office supplies including signs and posting supplies, postage, general supplies, resource maps and text, forms, and printing.</p>	<b>18,000</b>																																																						
<b>40</b>	<p><b><u>OTHER SERVICES AND CHARGES</u></b>                  This is for services other than personnel which are needed by the government unit. Including the following professional services: Hearing Examiner (\$15K), Wetland Monitoring &amp; Evaluation (\$7.5K), Comprehensive Plan Environmental Review (\$17.5K), Shoreline Analysis 2004 carry over (\$25K), Comprehensive Plan –Smokey Point/Lakewood (\$25K) and GIS – ArcIMS Customization (\$5K)</p>	<b>200,539</b>																																																						

NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>07 COMMUNITY DEVELOPMENT</b>

<b>90</b>	<b><u>INTERFUND</u></b> This category covers transfers for rental space of building and facility maintenance.	<b>8,095</b>
	<b><u>2005 Program Requests NOT included in the Final Budget</u></b>	
	Part Time Clerical \$ 5,000	
	Construction Inspection Laptops 2,000	
	Senior Planner <u>84,083</u>	
	<b>TOTAL</b> <b><u>\$91,083</u></b>	

**2005 PROGRAM BUDGET REQUEST**

**DEPARTMENT:** Community Dev. **PRIORITY:** Department 1 Council \_\_\_\_\_

**PROGRAM REQUEST TITLE:** Part-time Building Inspector

**STATUS:** Submitted: \_\_\_\_\_ Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

**ACTUAL/ESTIMATED START DATE:** \_\_\_\_\_ **ESTIMATED COMPLETION DATE:** \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

The department uses a part time building inspector to assist with daily building permit inspections. This is a temporary employee and pays \$20/hour.

**PROGRAM JUSTIFICATION/BENEFITS:**

This position is needed to complete the regular inspection load. Building permit fees are paid by applicants and should fully reimburse costs for this service.

**PROGRAM COSTS/REVENUE:**

\$20,000

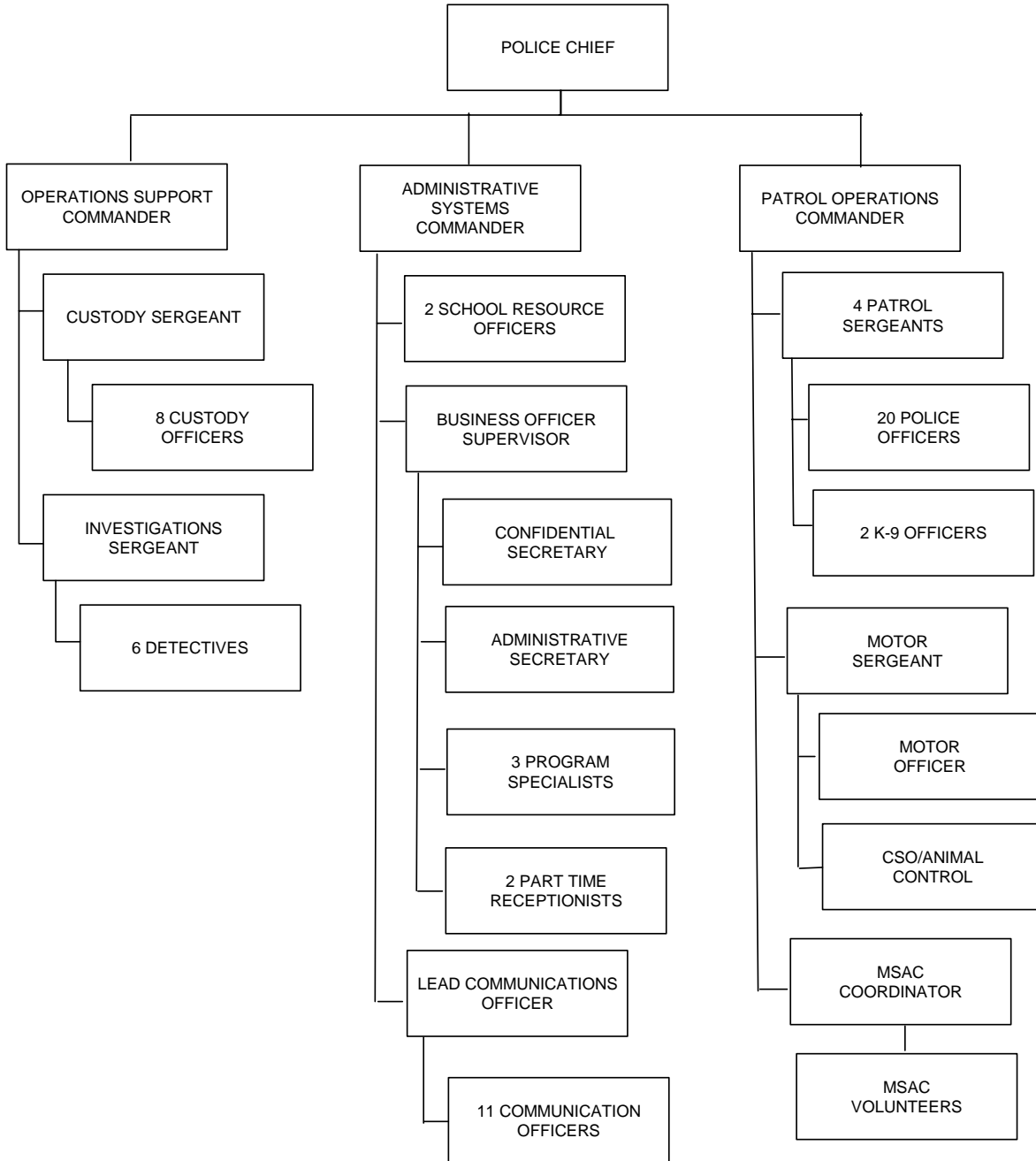
**PROGRAM BUDGET:**

	2005	2006	2007	2008	2009	2005-2009 Total
<b>REVENUE:</b>						
Grants						-
Fees						-
Other						-
<b>TOTAL REVENUE</b>	-	-	-	-	-	-
<b>COSTS:</b>						
Labor	20,000	20,000	20,000	20,000	20,000	100,000
Benefits						-
M&O						-
Capital						-
<b>TOTAL COSTS</b>	20,000	20,000	20,000	20,000	20,000	100,000
Additional Sources Requested If Program is not Self-Sufficient	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(100,000)

001 GENERAL FUND				2004		% Change
07 COMMUNITY DEVELOPMENT		2003	2004	Amended	2004	2004:2005
EXPENDITURES/USES:		Actual	Budget	Budget	Estimated	Budget
00 OPERATING TRANSFERS	\$ 3,919	\$ -	\$ 2,084	\$ 5,711	\$ -	-100.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>3,919</b>	<b>-</b>	<b>2,084</b>	<b>5,711</b>	<b>-</b>	<b>-100.0%</b>
10 SALARIES						
11 REGULAR PAY	819,576	893,482	830,134	795,198	862,627	3.9%
12 OVERTIME	7,863	5,000	5,000	1,412	5,000	0.0%
<b>SALARY SUB-TOTAL</b>	<b>827,439</b>	<b>898,482</b>	<b>835,134</b>	<b>796,610</b>	<b>867,627</b>	<b>3.9%</b>
20 BENEFITS						
21 SOCIAL SECURITY	62,395	68,287	63,441	59,813	63,680	0.4%
22 RETIREMENT	11,086	12,853	11,966	10,802	27,980	133.8%
23 GROUP HEALTH INSURANCE	116,947	131,828	126,281	121,414	139,599	10.5%
24 WORKMAN'S COMPENSATION	9,042	9,467	8,267	8,409	9,980	20.7%
25 UNEMPLOYMENT COMPENSATION	2,480	2,553	2,363	5,008	5,938	151.3%
26 UNIFORMS AND CLOTHING	542	1,400	1,400	1,406	1,400	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>202,493</b>	<b>226,388</b>	<b>213,718</b>	<b>206,851</b>	<b>248,577</b>	<b>16.3%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	15,909	14,729	14,225	10,764	12,000	-15.6%
32 FUEL CONSUMED	3,282	3,000	3,000	4,129	4,000	33.3%
34 INVENTORY SUPPLIES	157	1,000	1,000	1,056	2,000	100.0%
35 SMALL TOOLS	13,104	6,250	250	-	-	-100.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>32,453</b>	<b>24,979</b>	<b>18,475</b>	<b>15,949</b>	<b>18,000</b>	<b>-2.6%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	31,591	77,500	77,500	116,948	95,000	22.6%
42 COMMUNICATION	18,144	24,750	22,250	21,895	22,000	-1.1%
43 TRAVEL	2,216	13,175	3,175	2,668	4,000	26.0%
44 ADVERTISING	6,807	6,000	6,000	8,558	8,000	33.3%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	16,612	21,739	21,739	19,286	21,739	0.0%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	20,161	24,600	22,516	11,554	24,600	9.3%
49 MISCELLANEOUS	14,359	22,700	22,700	27,371	25,200	11.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>109,890</b>	<b>190,464</b>	<b>175,880</b>	<b>208,281</b>	<b>200,539</b>	<b>14.0%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	5,960	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>5,960</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	6,264	6,264	6,264	6,264	6,264	0.0%
98 INTERFUND REPAIRS & MAINT.	15,804	14,127	14,127	12,934	1,831	-87.0%
<b>INTERFUND SUB-TOTAL</b>	<b>22,068</b>	<b>20,391</b>	<b>20,391</b>	<b>19,198</b>	<b>8,095</b>	<b>-60.3%</b>
<b>TOTAL 07 COMMUNITY DEVELOPMENT</b>	<b>\$ 1,204,221</b>	<b>\$ 1,360,704</b>	<b>\$ 1,265,682</b>	<b>\$ 1,252,598</b>	<b>\$ 1,342,838</b>	<b>6.1%</b>

**THIS PAGE LEFT INTENTIONALLY BLANK**

# POLICE



NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>08 POLICE</b>

	<b><u>POLICE DEPARTMENT:</u></b> The Police Department provides law enforcement services for the City of Marysville. Responsibilities include patrol operations, investigations, drug enforcement, records management, school resources, traffic management, custody, communications, 911 Center, crime prevention, animal control and an award winning senior citizen volunteer program. The Police Department handles approximately 40,000 calls for service annually.	<b><u>6,793,665</u></b>																																
<b>10</b>	<b><u>SALARIES AND WAGES:</u></b>  <b><u>STAFFING LEVEL</u></b>  <table border="0"> <thead> <tr> <th><u>Position Classification</u></th> <th><u>Genl Fnd 2005</u></th> </tr> </thead> <tbody> <tr><td>Chief of Police</td><td>1.00</td></tr> <tr><td>Commander</td><td>3.00</td></tr> <tr><td>Sergeants</td><td>6.00</td></tr> <tr><td>Patrol Officers</td><td>31.00</td></tr> <tr><td>Custody Sergeant</td><td>1.00</td></tr> <tr><td>Custody Officers</td><td>10.00</td></tr> <tr><td>Communication Supervisor</td><td>1.00</td></tr> <tr><td>Communication Officers</td><td>12.00</td></tr> <tr><td>Community Service Officer (CSO)</td><td>1.00</td></tr> <tr><td>Business Office Supervisor</td><td>1.00</td></tr> <tr><td>Confidential Secretary</td><td>1.00</td></tr> <tr><td>Administrative Secretary</td><td>1.00</td></tr> <tr><td>Program Specialist</td><td>3.00</td></tr> <tr><td>Receptionist</td><td><u>1.00</u></td></tr> <tr> <td><b>TOTAL FTE's</b></td> <td><b><u>73.00</u></b></td> </tr> </tbody> </table>	<u>Position Classification</u>	<u>Genl Fnd 2005</u>	Chief of Police	1.00	Commander	3.00	Sergeants	6.00	Patrol Officers	31.00	Custody Sergeant	1.00	Custody Officers	10.00	Communication Supervisor	1.00	Communication Officers	12.00	Community Service Officer (CSO)	1.00	Business Office Supervisor	1.00	Confidential Secretary	1.00	Administrative Secretary	1.00	Program Specialist	3.00	Receptionist	<u>1.00</u>	<b>TOTAL FTE's</b>	<b><u>73.00</u></b>	<b>4,325,939</b>
<u>Position Classification</u>	<u>Genl Fnd 2005</u>																																	
Chief of Police	1.00																																	
Commander	3.00																																	
Sergeants	6.00																																	
Patrol Officers	31.00																																	
Custody Sergeant	1.00																																	
Custody Officers	10.00																																	
Communication Supervisor	1.00																																	
Communication Officers	12.00																																	
Community Service Officer (CSO)	1.00																																	
Business Office Supervisor	1.00																																	
Confidential Secretary	1.00																																	
Administrative Secretary	1.00																																	
Program Specialist	3.00																																	
Receptionist	<u>1.00</u>																																	
<b>TOTAL FTE's</b>	<b><u>73.00</u></b>																																	
<b>20</b>	<b><u>PERSONNEL BENEFITS</u></b> This category covers all personnel benefits for the Police department. Estimated costs include annual uniform and clothing allowance.	<b>1,556,465</b>																																
<b>30</b>	<b><u>SUPPLIES</u></b> This category covers the purchase of office supplies, fuel for vehicles, and small items of equipment. Also included is \$8232 for equipment required to outfit a third motorcycle.	<b>248,197</b>																																
<b>40</b>	<b><u>OTHER SERVICES AND CHARGES</u></b> This category includes items purchased for the Police Department. Major items include travel, communication costs, advertising, operating rentals and leases, professional services such as contracts for child abuse cases, impound fees, blood evidence services, domestic violence intervention programs, youth services, prisoner medical costs, psychological testing, polygraphs, physical exams and veterinary care.	<b>376,310</b>																																

NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>08 POLICE</b>

<b>50</b>	<b><u>INTERGOVERNMENTAL SERVICES</u></b>	<b>286,754</b>
	This category includes expenditures such as the Snohomish Narcotics Task Force, incarceration agreement with the Snohomish County Jail, prisoner transport fees with Whatcom County Jail, access fees for the State Access System for Washington Crime Information Center, FCC fees, annual fees paid to SNOPAC for computer aided dispatch and the records management system, Everett Animal Shelter costs, and the annual operation costs for SERS.	
<b>90</b>	<b><u>INTERFUND:</u></b> All equipment rental costs for 2004 are being charged to fund 005.	<b>0</b>
	<b><u>2005 Program Requests NOT included in the Final Budget</u></b>	
	Police Officers (2) – Lakewood Annexation	\$ 255,292
	Detective – New Position	104,774
	Program Specialist	48,717
	Upgrade 2 <sup>nd</sup> Custody Sgt Position	3,900
	Honor Guard Unit	<u>8,213</u>
	<b>TOTAL</b>	<b><u>\$ 420,896</u></b>

**2005 PROGRAM BUDGET REQUEST**

DEPARTMENT: Police Patrol PRIORITY: Department \_\_\_\_\_ Council \_\_\_\_\_

PROGRAM REQUEST TITLE: Alternate Motor Officer

STATUS: Submitted: \_\_\_\_\_ Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

ACTUAL/ESTIMATED START DATE: 1/1/2005 ESTIMATED COMPLETION DATE: \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

As the City continues to grow, issues relating to the increased traffic become more prevalent. This program suggests that training and outfitting a third motor officer would allow the department to address and enforce traffic related issues such as vehicle collisions, D.U.I., and congestion. This motor officer would come from the patrol ranks and would not require adding personnel. The alternate motor officer would be trained by the current motor sergeant and be available to work traffic emphasis and other traffic details on an as-needed basis and as time permits from regular patrol duties

**PROGRAM JUSTIFICATION/BENEFITS:**

Allows for the additional enforcement of traffic related issues without adding or incurring costs for additional police staff. Excellent public relations program which promotes a positive image of the police department to the public. Additional motor officer allows motor units more time to actively enforce commercial vehicle related issues. Positive marketing program for the organization in the area of recruitment.

**PROGRAM COSTS/REVENUE:**

\$13,890 Motorcycle lease and necessary uniforms and equipment

**PROGRAM BUDGET:**

	2005	2006	2007	2008	2009	2005-2009 Total
--	------	------	------	------	------	-----------------

**REVENUE:**

Grants						-
Fees						-
Other	15,000					15,000
<b>TOTAL REVENUE</b>	<b>15,000</b>	-	-	-	-	<b>15,000</b>

**COSTS:**

Labor						-
Benefits						-
M&O	13,890					13,890
Capital						-
<b>TOTAL COSTS</b>	<b>13,890</b>	-	-	-	-	<b>13,890</b>

Additional Sources Requested If Program is not Self-Sufficient

	1,110	-	-	-	-	1,110
--	-------	---	---	---	---	-------

001 GENERAL FUND						
08 POLICE						
EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
00 OPERATING TRANSFERS	\$ 9,620	\$ -	\$ 75,000	\$ 92,373	\$ -	-100.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>9,620</b>	<b>-</b>	<b>75,000</b>	<b>92,373</b>	<b>-</b>	<b>-100.0%</b>
10 SALARIES						
11 REGULAR PAY	3,501,392	3,869,151	3,869,151	3,635,636	3,936,939	1.8%
12 OVERTIME	562,098	349,523	349,523	495,323	389,000	11.3%
<b>SALARY SUB-TOTAL</b>	<b>4,063,490</b>	<b>4,218,674</b>	<b>4,218,674</b>	<b>4,130,959</b>	<b>4,325,939</b>	<b>2.5%</b>
20 BENEFITS						
21 SOCIAL SECURITY	304,940	317,021	317,021	311,050	325,165	2.6%
22 RETIREMENT	104,323	115,254	115,254	111,432	163,932	42.2%
23 GROUP HEALTH INSURANCE	645,745	786,579	786,579	763,246	903,632	14.9%
24 WORKMAN'S COMPENSATION	52,035	61,042	61,042	64,758	75,068	23.0%
25 UNEMPLOYMENT COMPENSATION	12,990	12,682	12,682	25,805	29,910	135.8%
26 UNIFORMS AND CLOTHING	44,916	52,151	52,151	34,938	58,758	12.7%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>1,164,949</b>	<b>1,344,728</b>	<b>1,344,728</b>	<b>1,311,229</b>	<b>1,556,465</b>	<b>15.7%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	121,057	154,925	154,925	127,993	177,700	14.7%
32 FUEL CONSUMED	43,216	40,000	40,000	55,248	55,500	38.8%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	11,329	8,088	8,088	5,532	14,997	85.4%
<b>SUPPLIES SUB-TOTAL</b>	<b>175,602</b>	<b>203,013</b>	<b>203,013</b>	<b>188,773</b>	<b>248,197</b>	<b>22.3%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	61,067	63,775	63,775	82,510	75,300	18.1%
42 COMMUNICATION	74,031	84,741	84,741	75,849	74,880	-11.6%
43 TRAVEL	9,718	31,450	31,450	18,263	38,450	22.3%
44 ADVERTISING	1,582	2,000	2,000	936	2,000	0.0%
45 OPERATING RENTALS & LEASES	8,924	17,000	17,000	8,726	19,395	14.1%
46 INSURANCE	61,992	61,994	61,994	72,551	70,715	14.1%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	31,711	39,800	39,800	27,272	41,320	3.8%
49 MISCELLANEOUS	28,482	53,750	53,750	36,765	54,250	0.9%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>277,508</b>	<b>354,510</b>	<b>354,510</b>	<b>322,874</b>	<b>376,310</b>	<b>6.1%</b>
50 INTERGOVERNMENTAL SERVICES						
51 INTER-GOVERNMENTAL SERVICES	325,595	194,100	194,100	276,234	286,754	47.7%
<b>INTERGOVERN. SERV. SUB-TOTAL</b>	<b>325,595</b>	<b>194,100</b>	<b>194,100</b>	<b>276,234</b>	<b>286,754</b>	<b>47.7%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	125,386	75,000	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>125,386</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	1,844	-	-	1,646	-	0.0%
98 INTERFUND REPAIRS & MAINT.	142,309	176,361	176,361	206,448	-	-100.0%
<b>INTERFUND SUB-TOTAL</b>	<b>144,153</b>	<b>176,361</b>	<b>176,361</b>	<b>208,094</b>	<b>-</b>	<b>-100.0%</b>
<b>TOTAL 08 POLICE</b>	<b>\$ 6,286,303</b>	<b>\$ 6,566,386</b>	<b>\$ 6,566,386</b>	<b>\$ 6,530,535</b>	<b>\$ 6,793,665</b>	<b>3.5%</b>

**THIS PAGE LEFT INTENTIONALY BLANK**

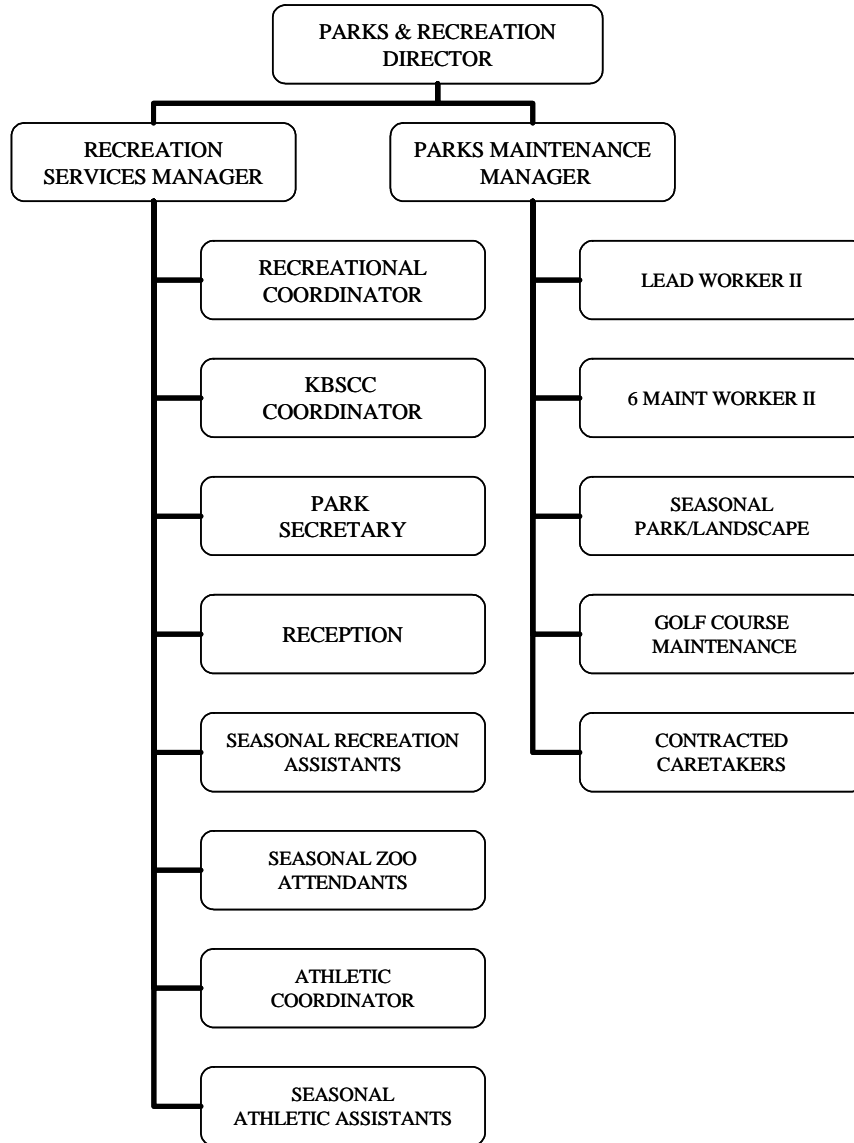
NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>09 FIRE SERVICES</b>

	<p><b><u>FIRE SERVICES</u></b></p> <p>The City of Marysville merged its EMS (Emergency Medical Service) and Fire Protection with Snohomish County Fire District 12. The City provides proportional financial support to the Fire District per an interlocal agreement. Three City council members also serve on the seven-member fire commission.</p>	<b><u>3,024,617</u></b>
<b>50</b>	<b><u>INTERGOVERNMENTAL SERVICES</u></b>	<b>3,024,617</b>

<b>001 GENERAL FUND</b>						
<b>09 FIRE</b>						
<b>EXPENDITURES/USES:</b>	<b>2003 Actual</b>	<b>2004 Budget</b>	<b>2004 Amended Budget</b>	<b>2004 Estimated</b>	<b>2005 Budget</b>	<b>% Change 2004:2005 Budget</b>
20 BENEFITS						
21 SOCIAL SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
22 RETIREMENT	-	-	-	-	-	0.0%
23 GROUP HEALTH INSURANCE	5,347	5,000	5,000	421	-	-100.0%
24 WORKMAN'S COMPENSATION	-	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	0.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>5,347</b>	<b>5,000</b>	<b>5,000</b>	<b>421</b>	<b>-</b>	<b>-100.0%</b>
50 INTERGOVERNMENTAL SERVICES						
51 INTERGOVERNMENTAL SERVICES	2,637,385	2,723,734	2,723,734	2,740,717	3,024,617	11.0%
<b>INTERGOVERN. SERV. SUB-TOTAL</b>	<b>2,637,385</b>	<b>2,723,734</b>	<b>2,723,734</b>	<b>2,740,717</b>	<b>3,024,617</b>	<b>11.0%</b>
<b>TOTAL 09 FIRE</b>	<b>\$ 2,642,732</b>	<b>\$ 2,728,734</b>	<b>\$ 2,728,734</b>	<b>\$ 2,741,139</b>	<b>\$ 3,024,617</b>	<b>10.8%</b>

# PARKS AND RECREATION



NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>10 PARKS &amp; RECREATION</b>

	<b><u>PARKS AND RECREATION</u></b>	<b><u>1,646,196</u></b>																																							
	<p>The mission of the Parks department is to enhance the quality of life by providing beautiful parks, open spaces and exceptional recreational and athletic programs.</p> <p>The Parks and Recreation Department provides stewardship and oversees the operation and maintenance 389 acres of publicly owned land, parks, trails, facilities, and 26.2 acres of undeveloped land. Additionally, the department is charged with developing new park sites as well as maintaining all public utility sites and several miles of Right Of Way.</p> <p>The Parks and Recreation Department is organized into three divisions.  <u>Administration</u> (planning, development, human resources, budget and finance, revenue, operations and municipal golf course administration).  <u>Recreation Services</u> (community events, recreation programs, athletics and senior community center).  <u>Park and Recreation Facilities</u> (facilities and maintenance)</p> <p>These Divisions are staffed by 15 full time employees and 28 part time seasonal employees who work for periods of four months in duration. Volunteers provide additional support. The Teamsters Union represents non-supervisory employees. The 2004 budget identifies expenditures managed with the Parks and Recreation Department Including: Community Events, Recreation Services and Programs, Athletic Services and Leagues, Ken Baxter Senior Community Center, Marysville Community Campus, Park and Recreation Facilities, Rotary Ranch Petting Zoo</p>																																								
<b>10</b>	<p><b><u>SALARIES AND WAGES</u></b></p> <p style="text-align: center;"><b><u>STAFFING LEVEL</u></b></p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Position classification</u></th> <th style="text-align: center;"><u>Genl Fund</u> <u>2005</u></th> <th style="text-align: center;"><u>Non-Genl</u> <u>2005</u></th> </tr> </thead> <tbody> <tr><td>Director</td><td style="text-align: center;">0.95</td><td style="text-align: center;">0.05</td></tr> <tr><td>Recreation Service Manager</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Parks Maintenance Manager</td><td style="text-align: center;">0.95</td><td style="text-align: center;">0.05</td></tr> <tr><td>Athletics Coordinator</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Community Center Coordinator</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Park Secretary</td><td style="text-align: center;">1.00</td><td style="text-align: center;">0.00</td></tr> <tr><td>Receptionist</td><td style="text-align: center;">0.50</td><td style="text-align: center;">0.00</td></tr> <tr><td>Maintenance Worker II</td><td style="text-align: center;">5.00</td><td style="text-align: center;">1.00</td></tr> <tr><td>Maintenance Lead Worker II</td><td style="text-align: center;">0.80</td><td style="text-align: center;">0.20</td></tr> <tr><td>Recreation Coordinator</td><td style="text-align: center;"><u>1.00</u></td><td style="text-align: center;"><u>0.00</u></td></tr> <tr><td><i>Seasonal Help ( \$135,645)</i></td><td></td><td></td></tr> <tr> <td style="text-align: right;"><b>TOTAL FTE's</b></td> <td style="text-align: center;"><b>13.20</b></td> <td style="text-align: center;"><b>1.30</b></td> </tr> </tbody> </table>	<u>Position classification</u>	<u>Genl Fund</u> <u>2005</u>	<u>Non-Genl</u> <u>2005</u>	Director	0.95	0.05	Recreation Service Manager	1.00	0.00	Parks Maintenance Manager	0.95	0.05	Athletics Coordinator	1.00	0.00	Community Center Coordinator	1.00	0.00	Park Secretary	1.00	0.00	Receptionist	0.50	0.00	Maintenance Worker II	5.00	1.00	Maintenance Lead Worker II	0.80	0.20	Recreation Coordinator	<u>1.00</u>	<u>0.00</u>	<i>Seasonal Help ( \$135,645)</i>			<b>TOTAL FTE's</b>	<b>13.20</b>	<b>1.30</b>	<b>880,676</b>
<u>Position classification</u>	<u>Genl Fund</u> <u>2005</u>	<u>Non-Genl</u> <u>2005</u>																																							
Director	0.95	0.05																																							
Recreation Service Manager	1.00	0.00																																							
Parks Maintenance Manager	0.95	0.05																																							
Athletics Coordinator	1.00	0.00																																							
Community Center Coordinator	1.00	0.00																																							
Park Secretary	1.00	0.00																																							
Receptionist	0.50	0.00																																							
Maintenance Worker II	5.00	1.00																																							
Maintenance Lead Worker II	0.80	0.20																																							
Recreation Coordinator	<u>1.00</u>	<u>0.00</u>																																							
<i>Seasonal Help ( \$135,645)</i>																																									
<b>TOTAL FTE's</b>	<b>13.20</b>	<b>1.30</b>																																							

**NARRATIVE**

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>10 PARKS &amp; RECREATION</b>

<b>20</b>	<p><b><u>BENEFITS</u></b></p> <p>This category includes health and welfare costs and uniform costs for all full time staff. Also includes insurance for all part time employees and volunteers.</p>	<b>260,569</b>																		
<b>30</b>	<p><b><u>SUPPLIES</u></b></p> <p>These are expenditures for articles and commodities purchased for consumption or resale.</p>	<b>264,415</b>																		
<b>40</b>	<p><b><u>OTHER SERVICES</u></b></p> <p>This is for services other than personal services needed by parks</p>	<b>229,361</b>																		
<b>90</b>	<p><b><u>INTERFUND TRANSFERS</u></b></p> <p>This category covers the cost of equipment rental fees and building maintenance charges.</p>	<b>11,175</b>																		
<p><b><u>2005 Program Requests NOT included in the Final Budget</u></b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">P/T Seasonal Maintenance</td> <td style="width: 20%; text-align: right;">\$ 14,130</td> <td style="width: 20%;"></td> </tr> <tr> <td>Seasonal Strawberry Fields</td> <td style="text-align: right;">3,000</td> <td></td> </tr> <tr> <td>Seasonal New Recreation Programs</td> <td style="text-align: right;">8,820</td> <td></td> </tr> <tr> <td>Seasonal Pay for KBSCC Rental Monitor</td> <td style="text-align: right;">2,100</td> <td></td> </tr> <tr> <td>Repaint Interior KBSCC</td> <td style="text-align: right;"><u>5,500</u></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b><u>\$ 33,550</u></b></td> <td></td> </tr> </table>			P/T Seasonal Maintenance	\$ 14,130		Seasonal Strawberry Fields	3,000		Seasonal New Recreation Programs	8,820		Seasonal Pay for KBSCC Rental Monitor	2,100		Repaint Interior KBSCC	<u>5,500</u>		<b>Total</b>	<b><u>\$ 33,550</u></b>	
P/T Seasonal Maintenance	\$ 14,130																			
Seasonal Strawberry Fields	3,000																			
Seasonal New Recreation Programs	8,820																			
Seasonal Pay for KBSCC Rental Monitor	2,100																			
Repaint Interior KBSCC	<u>5,500</u>																			
<b>Total</b>	<b><u>\$ 33,550</u></b>																			

**2005 PROGRAM BUDGET REQUEST**

**DEPARTMENT:** 00105250 Parks **PRIORITY:** Department KBSCC Council \_\_\_\_\_

**PROGRAM REQUEST TITLE:** Job Reclassification Request

**STATUS:** Submitted: J. Ballew Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

**ACTUAL/ESTIMATED START DATE:** \_\_\_\_\_ **ESTIMATED COMPLETION DATE:** \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

Reclassification of Senior Center Coordinator to Program Coordinator. Position salary will change from a N-4 step 5 to an N-7 step 5.

**PROGRAM JUSTIFICATION/BENEFITS:**

Personnel audit conducted for the City reflected the Parks and Recreation Coordinator positions were in need of reclassification and recommended this be accomplished.

**PROGRAM COSTS/REVENUE:**

Current rate of pay is \$3633. Reclassification would change rate of pay to \$4206 per month or \$50,472 annually. The annual difference of pay is \$6,876.

**PROGRAM BUDGET:**

	2005	2006	2007	2008	2009	2005-2009 Total
<b>REVENUE:</b>						
Grants						-
Fees						-
Other						-
<b>TOTAL REVENUE</b>	-	-	-	-	-	-
<b>COSTS:</b>						
Labor	6,876					6,876
Benefits						-
M&O						-
Capital						-
<b>TOTAL COSTS</b>	6,876	-	-	-	-	6,876
Additional Sources Requested If Program is not Self-Sufficient	(6,876)	-	-	-	-	(6,876)

**2005 PROGRAM BUDGET REQUEST**

**DEPARTMENT:** 00105150 Parks **PRIORITY:** Department Recreation Council \_\_\_\_\_

**PROGRAM REQUEST TITLE:** \_\_\_\_\_ Job Reclassification Request \_\_\_\_\_

**STATUS:** Submitted: J. Ballew Exec. Approval: \_\_\_\_\_ Council Approval: \_\_\_\_\_

**ACTUAL/ESTIMATED START DATE** \_\_\_\_\_ **ESTIMATED COMPLETION DATE:** \_\_\_\_\_

**PROGRAM DESCRIPTION/SCOPE:**

Reclassification of Recreation Coordinator to Program Coordinator. Position salary will change from a N-4 step 3 to an N-7 step 3

**PROGRAM JUSTIFICATION/BENEFITS:**

Personnel audit conducted for the City reflected the Parks and Recreation Coordinator positions were in need of reclassification and recommended this be accomplished.

**PROGRAM COSTS/REVENUE:**

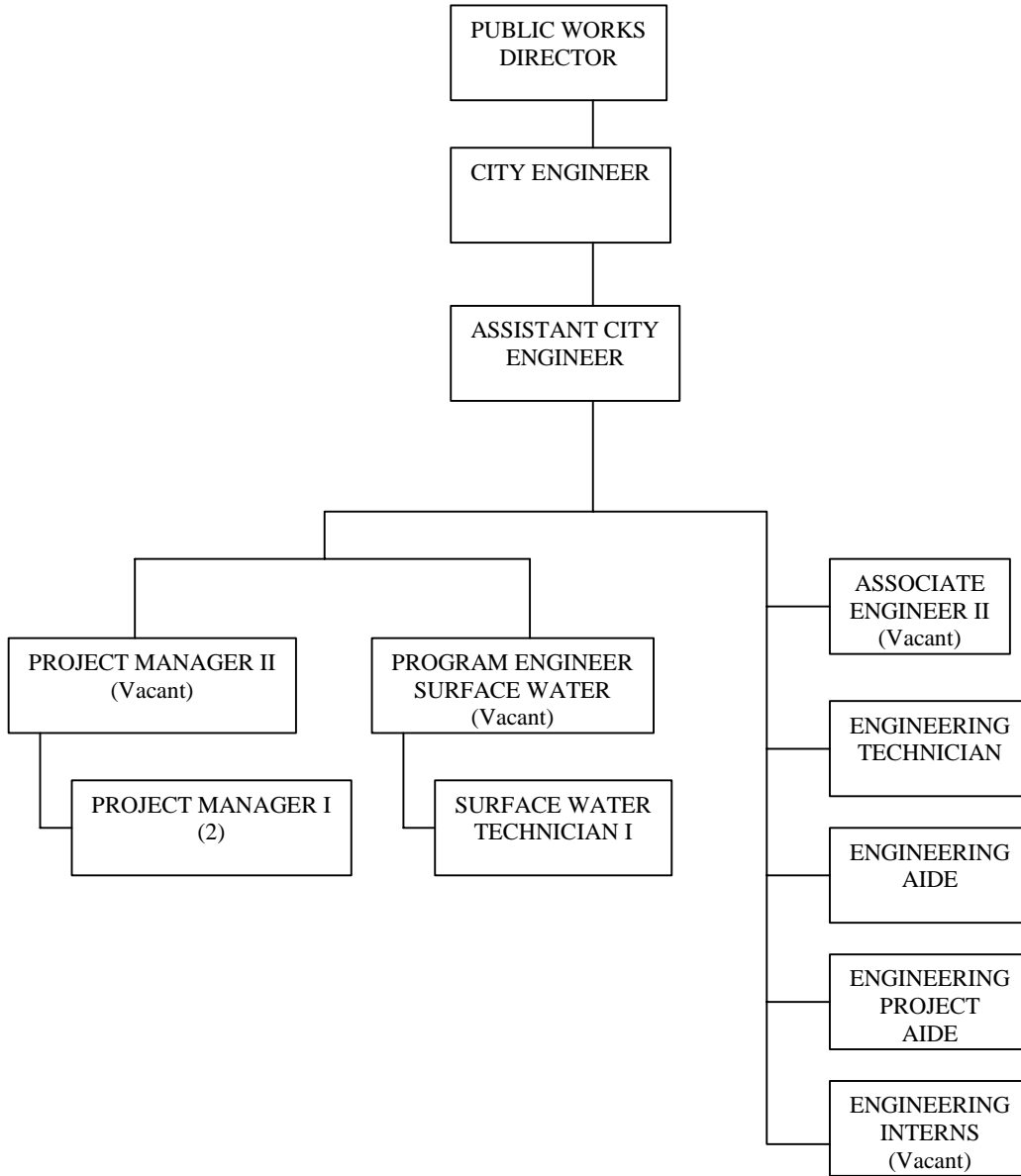
Current rate of pay is \$3329. Reclassification would change rate of pay to \$3855 per month or \$46,260 annually. The annual difference of pay is \$6,312.

**PROGRAM BUDGET:**

	2005	2006	2007	2008	2009	2005-2009 Total
<b>REVENUE:</b>						
Grants						-
Fees						-
Other						-
<b>TOTAL REVENUE</b>	-	-	-	-	-	-
<b>COSTS:</b>						
Labor	6,312					6,312
Benefits						-
M&O						-
Capital						-
<b>TOTAL COSTS</b>	6,312	-	-	-	-	6,312
Additional Sources Requested If Program is not Self-Sufficient	(6,312)	-	-	-	-	(6,312)

001 GENERAL FUND 10 PARK EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
0 OPERATING TRANSFERS	\$ 1,247	\$ -	\$ -	\$ 1,154	\$ -	0.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>1,247</b>	<b>-</b>	<b>-</b>	<b>1,154</b>	<b>-</b>	<b>0.0%</b>
10 SALARIES						
11 REGULAR PAY	716,303	821,125	821,125	791,380	872,676	6.3%
12 OVERTIME	4,364	8,000	8,000	6,325	8,000	0.0%
<b>SALARY SUB-TOTAL</b>	<b>720,667</b>	<b>829,125</b>	<b>829,125</b>	<b>797,705</b>	<b>880,676</b>	<b>6.2%</b>
20 BENEFITS						
21 SOCIAL SECURITY	54,273	61,858	61,858	60,439	65,267	5.5%
22 RETIREMENT	8,576	9,601	9,601	9,562	24,156	151.6%
23 GROUP HEALTH INSURANCE	105,469	128,569	128,569	138,217	144,735	12.6%
24 WORKMAN'S COMPENSATION	15,101	20,951	20,951	18,574	13,677	-34.7%
25 UNEMPLOYMENT COMPENSATION	2,154	2,467	2,467	4,991	5,935	140.6%
26 UNIFORMS AND CLOTHING	3,593	6,850	6,850	5,118	6,800	-0.7%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>189,167</b>	<b>230,295</b>	<b>230,295</b>	<b>236,902</b>	<b>260,569</b>	<b>13.1%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	184,563	241,050	241,050	215,545	247,915	2.8%
32 FUEL CONSUMED	7,429	6,000	6,000	9,905	7,000	16.7%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	3,952	6,500	6,500	8,393	9,500	46.2%
<b>SUPPLIES SUB-TOTAL</b>	<b>195,944</b>	<b>253,550</b>	<b>253,550</b>	<b>233,843</b>	<b>264,415</b>	<b>4.3%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	86,557	93,900	93,900	114,316	85,040	-9.4%
42 COMMUNICATION	15,828	13,066	13,066	17,884	14,540	11.3%
43 TRAVEL	1,227	3,350	3,350	697	3,400	1.5%
44 ADVERTISING	7,180	13,500	13,500	11,527	9,500	-29.6%
45 OPERATING RENTALS & LEASES	5,927	9,245	9,245	11,044	7,500	-18.9%
46 INSURANCE	14,181	15,000	15,000	16,531	16,531	10.2%
47 PUBLIC UTILITY SERVICE	36,097	31,193	31,193	48,768	49,600	59.0%
48 REPAIRS & MAINTENANCE	8,686	9,500	9,500	10,341	10,650	12.1%
49 MISCELLANEOUS	16,873	30,880	30,880	27,614	32,600	5.6%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>192,555</b>	<b>219,634</b>	<b>219,634</b>	<b>258,722</b>	<b>229,361</b>	<b>4.4%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	60,755	5,000	5,000	9,732	-	-100.0%
64 MACHINERY & EQUIPMENT	-	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>60,755</b>	<b>5,000</b>	<b>5,000</b>	<b>9,732</b>	<b>-</b>	<b>-100.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	52,641	60,466	60,466	80,075	11,175	-81.5%
<b>INTERFUND SUB-TOTAL</b>	<b>52,641</b>	<b>60,466</b>	<b>60,466</b>	<b>80,075</b>	<b>11,175</b>	<b>-81.5%</b>
<b>TOTAL 10 PARK</b>	<b>\$ 1,412,975</b>	<b>\$ 1,598,071</b>	<b>\$ 1,598,071</b>	<b>\$ 1,618,133</b>	<b>\$ 1,646,196</b>	<b>3.0%</b>

# ENGINEERING



NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>11 ENGINEERING</b>

	<b><u>ENGINEERING</u></b>		<b><u>736,400</u></b>
	<p>The mission of the Engineering Department is to strive to maximize public health, safety and welfare as well to protect our environment through development, implementation and enforcement of the City’s Code, Design Standards and Policies.</p> <p>The Engineering Department provides technical support relating to utilities, roads, and surface water infrastructure. Duties include comprehensive planning, design development, capital project management, construction management and inspection, land development review support, traffic engineering, and preparation of engineering plans and specifications.</p>		
<b>10</b>	<b><u>SALARIES AND WAGES</u></b>		<b>498,894</b>
	<p>This category covers salaries and wages for the Engineering Division. The large increase in salary is due to a change in the way the engineering salaries are charged to projects. To ensure that accurate labor and material costs are being charged to the final cost objectives, the engineering labor will now be charged out to the projects at a fully burdened rate.</p>		
	<b><u>STAFFING LEVEL</u></b>		
		<b>Genl Fund</b>	<b>Non Genl</b>
		<b>2005</b>	<b>2005</b>
	<b><u>Position Classification</u></b>		
	Public Works Director	0.20	0.80
	City Engineer	1.00	0.50
	Assistant City Engineer	1.00	0.00
	Project Manager	2.00	0.00
	Project Engineer Surface Water	0.00	1.00
	Associate Engineers II	1.00	0.00
	Engineering Technician	1.00	0.00
	Engineering Aide	1.00	0.00
	Engineering Project Aide	1.00	0.00
	Business Office Supervisor	0.20	0.80
	Associate Engineer I-Surface Water	0.00	1.00
	Program Clerk/Receptionist	<u>0.25</u>	<u>0.75</u>
	<b>Total FTE’s</b>	<b><u>8.65</u></b>	<b><u>4.85</u></b>
<b>20</b>	<b><u>BENEFITS</u></b>		<b>135,025</b>
	This category covers cost of personnel benefits for the Engineering Division.		
<b>30</b>	<b><u>SUPPLIES</u></b>		<b>19,050</b>
	This category includes office and copier supplies.		
<b>40</b>	<b><u>OTHER SERVICES &amp; CHARGES</u></b>		<b>66,002</b>
	This category includes professional services, travel, conference and committee expenses, miscellaneous meetings, and dues to state and national organizations.		

NARRATIVE

<b>FUND:</b> <b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b> <b>11 ENGINEERING</b>

<b>90</b>	<b><u>INTERFUND</u></b> Category includes rent paid to fund 401 for space occupied by the Engineering department in the Public Works building.	<b>17,429</b>
-----------	---	---------------

001 GENERAL FUND				2004		% Change
11 ENGINEERING		2003	2004	Amended	2004	2004:2005
EXPENDITURES/USES:		Actual	Budget	Budget	Estimated	Budget
00 OPERATING TRANSFERS	\$ 3,741	\$ -	\$ -	\$ 1,319	\$ -	0.0%
<b>TRANSFERS SUB-TOTAL</b>	<b>3,741</b>	<b>-</b>	<b>-</b>	<b>1,319</b>	<b>-</b>	<b>0.0%</b>
10 SALARIES						
11 REGULAR PAY	166,606	491,334	491,334	464,652	498,894	1.5%
12 OVERTIME	1,439	-	-	995	-	0.0%
<b>SALARY SUB-TOTAL</b>	<b>168,045</b>	<b>491,334</b>	<b>491,334</b>	<b>465,647</b>	<b>498,894</b>	<b>1.5%</b>
20 BENEFITS						
21 SOCIAL SECURITY	34,739	37,046	37,046	35,584	37,259	0.6%
22 RETIREMENT	6,397	6,884	6,884	6,361	16,305	136.9%
23 GROUP HEALTH INSURANCE	63,844	79,529	79,529	71,000	74,371	-6.5%
24 WORKMAN'S COMPENSATION	2,816	2,782	2,782	2,783	2,977	7.0%
25 UNEMPLOYMENT COMPENSATION	1,418	1,481	1,481	2,934	3,463	133.8%
26 UNIFORMS AND CLOTHING	867	650	650	98	650	0.0%
27 BENEFITS CHGD TO PROJECTS	(80,277)	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>29,804</b>	<b>128,372</b>	<b>128,372</b>	<b>118,759</b>	<b>135,025</b>	<b>5.2%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	12,859	14,300	14,300	8,864	14,300	0.0%
32 FUEL CONSUMED	1,525	1,500	1,500	2,095	2,150	43.3%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	183	2,600	2,600	2,663	2,600	0.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>14,567</b>	<b>18,400</b>	<b>18,400</b>	<b>13,622</b>	<b>19,050</b>	<b>3.5%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	3,723	15,000	15,000	18,897	15,000	0.0%
42 COMMUNICATION	16,664	14,000	14,000	14,917	14,000	0.0%
43 TRAVEL	637	1,000	1,000	219	1,000	0.0%
44 ADVERTISING	624	1,000	1,000	1,077	1,000	0.0%
45 OPERATING RENTALS & LEASES	50	6,000	6,000	1,233	6,000	0.0%
46 INSURANCE	8,509	8,509	8,509	10,102	10,102	18.7%
47 PUBLIC UTILITY SERVICE	-	-	-	-	-	0.0%
48 REPAIRS & MAINTENANCE	3,177	2,600	2,600	2,407	2,600	0.0%
49 MISCELLANEOUS	4,228	16,300	16,300	5,227	16,300	0.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>37,613</b>	<b>64,409</b>	<b>64,409</b>	<b>54,079</b>	<b>66,002</b>	<b>2.5%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	-	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	11,700	16,683	16,683	11,700	16,683	0.0%
98 INTERFUND REPAIRS & MAINT.	2,000	3,668	3,668	2,016	746	-79.6%
<b>INTERFUND SUB-TOTAL</b>	<b>13,700</b>	<b>20,351</b>	<b>20,351</b>	<b>13,716</b>	<b>17,429</b>	<b>-14.4%</b>
<b>TOTAL 11 ENGINEERING</b>	<b>\$ 267,470</b>	<b>\$ 722,866</b>	<b>\$ 722,866</b>	<b>\$ 667,142</b>	<b>\$ 736,400</b>	<b>1.9%</b>

NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>12 LIBRARY</b>

	<b><u>LIBRARY</u></b> This appropriation accounts for the costs associated with the maintenance and operation of the Marysville Library Facility. The City of Marysville belongs to the Sno-Isle Library District. The General Fund maintains the facility and debt service for the new building.	<b><u>499,684</u></b>
<b>10</b>	<b><u>SALARIES AND WAGES</u></b> This category covers wages for the work performed by the City's electrician.	<b>1,204</b>
<b>20</b>	<b><u>BENEFITS</u></b> This category covers benefits for the salaries being planned.	<b>456</b>
<b>30</b>	<b><u>OFFICE &amp; OPERATING SUPPLIES</u></b> This category covers routine supplies, light bulbs, materials and small tools necessary to support this facility.	<b>6,100</b>
<b>40</b>	<b><u>OTHER SERVICES &amp; CHARGES</u></b> This is a basic classification by object for services other than personnel services which are needed by the governmental unit. Such services may be provided by a governmental agency or by private business organizations.	<b>100,200</b>
<b>90</b>	<b><u>INTERFUND REPAIRS &amp; MAINTENANCE</u></b> This category covers expenses of having repairs or maintenance done by in-house Building Maintenance personnel and charged to this facility.	<b>13,159</b>
<b>00</b>	<b><u>OPERATING TRANSFERS</u></b> This category covers the operating transfer to fund 204 for the debt service payments on the 1993 LTGO bond issue for the construction of the new library.	<b>378,565</b>
	<b><u>2005 Program Requests NOT included in the Final Budget</u></b>	
	Furnishing Replacements	\$ 28,500
	Replace Floor Large/Small Meeting Rooms	<u>22,000</u>
	<b>Total</b>	<b><u>\$ 50,500</u></b>

001 GENERAL FUND				2004		% Change
12 LIBRARY		2003	2004	Amended	2004	2004:2005
EXPENDITURES/USES:		Actual	Budget	Budget	Estimated	Budget
						Budget
00 OPERATING TRANSFERS	\$ 106,035	\$ 346,658	\$ 346,658	\$ 348,348	\$ 378,565	9.2%
<b>TRANSFERS SUB-TOTAL</b>	<b>106,035</b>	<b>346,658</b>	<b>346,658</b>	<b>348,348</b>	<b>378,565</b>	<b>9.2%</b>
10 SALARIES						
11 REGULAR PAY	2,076	-	-	382	1,204	100.0%
12 OVERTIME	-	-	-	-	-	0.0%
<b>SALARY SUB-TOTAL</b>	<b>2,076</b>	<b>-</b>	<b>-</b>	<b>382</b>	<b>1,204</b>	<b>100.0%</b>
20 BENEFITS						
21 SOCIAL SECURITY	30	-	-	29	92	100.0%
22 RETIREMENT	5	-	-	5	40	100.0%
23 GROUP HEALTH INSURANCE	72	-	-	88	286	100.0%
24 WORKMAN'S COMPENSATION	5	-	-	10	29	100.0%
25 UNEMPLOYMENT COMPENSATION	1	-	-	2	9	100.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>113</b>	<b>-</b>	<b>-</b>	<b>134</b>	<b>456</b>	<b>100.0%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	5,839	5,200	5,200	6,256	6,100	17.3%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>5,839</b>	<b>5,200</b>	<b>5,200</b>	<b>6,256</b>	<b>6,100</b>	<b>17.3%</b>
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	27,649	33,000	33,000	32,661	34,000	3.0%
42 COMMUNICATION	852	1,000	1,000	1,107	1,200	20.0%
43 TRAVEL	-	-	-	-	-	0.0%
44 ADVERTISING	-	-	-	-	-	0.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	-	-	-	-	-	0.0%
47 PUBLIC UTILITY SERVICE	36,370	42,000	42,000	36,365	42,000	0.0%
48 REPAIRS & MAINTENANCE	20,800	19,000	19,000	11,645	19,000	0.0%
49 MISCELLANEOUS	-	2,000	2,000	4,406	4,000	100.0%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>85,671</b>	<b>97,000</b>	<b>97,000</b>	<b>86,184</b>	<b>100,200</b>	<b>3.3%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	132	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	2,303	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>2,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	16,375	12,163	12,163	20,837	13,159	8.2%
<b>INTERFUND SUB-TOTAL</b>	<b>16,375</b>	<b>12,163</b>	<b>12,163</b>	<b>20,837</b>	<b>13,159</b>	<b>8.2%</b>
<b>TOTAL 12 LIBRARY</b>	<b>\$ 218,545</b>	<b>\$ 461,021</b>	<b>\$ 461,021</b>	<b>\$ 462,142</b>	<b>\$ 499,684</b>	<b>8.4%</b>

NARRATIVE

<b>FUND:</b>	<b>001 GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>13 PUBLIC SAFETY FACILITIES</b>

	<b><u>PUBLIC SAFETY FACILITIES</u></b>	<b><u>151,633</u></b>
	This appropriation accounts for the costs associated with the maintenance and operation of the Public Safety Facilities.	
<b>30</b>	<b><u>OFFICE SUPPLIES</u></b>	<b>7,000</b>
	This category includes office and operating supplies	
<b>40</b>	<b><u>OTHER SERVICES &amp; CHARGES</u></b>	<b>120,455</b>
	This category covers expenses for custodial services, window cleaning, and alarm services.	
<b>90</b>	<b><u>INTERFUND</u></b>	<b>24,178</b>
	This category covers expenses of having in house repairs or maintenance.	
	<b><u>2005 Program Requests NOT included in the Final Budget</u></b>	
	Replace Carpet-Patrol Area	\$ 15,000
	Addition to Existing Property Building	15,347
	HAM Operations Room	1,500
	Coded Door Handle	1,500
	Mechanical Assist Mobile Storage System	72,440
	Fence Extension at PS Building	3,317
	Paint Exterior of Public Safety Building	<u>18,000</u>
	<b>Total</b>	<b><u>\$ 127,104</u></b>

001 GENERAL FUND				2004			% Change
13 PUBLIC SAFETY FACILITIES				Amended			2004:2005
EXPENDITURES/USES:	2003	2004		Budget	2004	2005	Budget
	Actual	Budget		Budget	Estimated	Budget	Budget
10 SALARIES							
11 REGULAR PAY	\$ 2,147	\$ -	\$ -	\$ -	\$ 1,108	\$ -	0.0%
12 OVERTIME	-	-	-	-	127	-	0.0%
<b>SALARY SUB-TOTAL</b>	<b>2,147</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,236</b>	<b>-</b>	<b>0.0%</b>
20 BENEFITS							
21 SOCIAL SECURITY	162	-	-	-	93	-	0.0%
22 RETIREMENT	29	-	-	-	17	-	0.0%
23 GROUP HEALTH INSURANCE	425	-	-	-	282	-	0.0%
24 WORKMAN'S COMPENSATION	34	-	-	-	33	-	0.0%
25 UNEMPLOYMENT COMPENSATION	6	-	-	-	7	-	0.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	-	0.0%
<b>BENEFITS SUB-TOTAL</b>	<b>655</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>433</b>	<b>-</b>	<b>0.0%</b>
30 SUPPLIES							
31 OFFICE & OPERATING SUPPLIES	9,455	8,000	8,000	8,000	16,654	7,000	-12.5%
32 FUEL CONSUMED	-	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	-	266	-	0.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>9,455</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>16,919</b>	<b>7,000</b>	<b>-12.5%</b>
40 OTHER SERVICES & CHARGES							
41 PROFESSIONAL SERVICES	104,867	32,100	53,600	53,600	50,937	40,000	-25.4%
42 COMMUNICATION	1,320	2,000	2,000	2,000	(94)	-	-100.0%
43 TRAVEL	-	-	-	-	-	-	0.0%
44 ADVERTISING	-	-	-	-	-	-	0.0%
45 OPERATING RENTALS & LEASES	3,243	3,000	3,000	3,000	2,934	2,700	-10.0%
46 INSURANCE	2,431	2,600	2,600	2,600	2,755	2,755	6.0%
47 PUBLIC UTILITY SERVICE	49,541	48,000	48,000	48,000	48,583	48,000	0.0%
48 REPAIRS & MAINTENANCE	27,008	20,000	50,000	50,000	48,869	25,000	-50.0%
49 MISCELLANEOUS	870	1,300	1,300	1,300	1,023	2,000	53.8%
<b>OTHER SERVICES SUB-TOTAL</b>	<b>189,281</b>	<b>109,000</b>	<b>160,500</b>	<b>160,500</b>	<b>155,007</b>	<b>120,455</b>	<b>-25.0%</b>
60 CAPITAL OUTLAYS							
61 LAND	-	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	5,720	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	141,491	-	150,000	150,000	148,952	-	-100.0%
64 MACHINERY & EQUIPMENT	-	-	-	-	-	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>147,211</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>148,952</b>	<b>-</b>	<b>-100.0%</b>
90 INTERFUND							
93 INTERFUND SUPPLIES	-	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	33,739	43,620	43,620	43,620	52,027	24,178	-44.6%
<b>INTERFUND SUB-TOTAL</b>	<b>33,739</b>	<b>43,620</b>	<b>43,620</b>	<b>43,620</b>	<b>52,027</b>	<b>24,178</b>	<b>-44.6%</b>
<b>TOTAL 13 PUBLIC SAFETY FACILITIES</b>	<b>\$ 382,488</b>	<b>\$ 160,620</b>	<b>\$ 362,120</b>	<b>\$ 362,120</b>	<b>\$ 374,573</b>	<b>\$ 151,633</b>	<b>-58.1%</b>

NARRATIVE

<b>FUND:</b>	<b>001</b>	<b>GENERAL FUND</b>
<b>DEPARTMENT:</b>	<b>99</b>	<b>NON-DEPARTMENTAL</b>

	<b><u>NON-DEPARTMENTAL</u></b>	<b><u>2,914,127</u></b>
	This department accounts for the expenditures, which are mostly mandated by law and are not related to the operations of a specific department or under the oversight of a departmental manager.	
<b>40</b>	<b><u>OTHER SERVICES</u></b>	<b>125,350</b>
	This amount is for Senior Utility Rebate, Social Services, and Dues in the amount of \$50,000 and additional safety and security needs.	
<b>50</b>	<b><u>INTERGOVERNMENTAL SERVICES</u></b>	<b>93,500</b>
	This amount is for Voter Registration Fees, State Audit costs, Pollution Control payment, and Alcoholism contribution.	
<b>00</b>	<b><u>OPERATING TRANSFERS</u></b>	<b>93,781</b>
	This category covers the operating transfer to fund 206 for the debt service payments on the 2003 LTGO bond issue for the purchase and remodel of the Allstate building, and the remodel of the Public Safety building.	
	<b><u>ENDING FUND BALANCE</u></b>	<b>2,601,496</b>

001 GENERAL FUND						
99 NON-DEPARTMENTAL						
EXPENDITURES/USES:	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
ENDING FUND BALANCE	\$ 2,736,453	\$ 3,072,485	\$ 2,972,485	\$ 2,645,408	\$ 2,601,496	-12.5%
00 OPERATING TRANSFERS	2,197,098	93,781	93,781	93,780	93,781	0.0%
TRANSFERS SUB-TOTAL	2,197,098	93,781	93,781	93,780	93,781	0.0%
10 SALARIES						
11 REGULAR PAY	-	-	-	-	-	0.0%
12 OVERTIME	2,263	-	-	-	-	0.0%
SALARY SUB-TOTAL	2,263	-	-	-	-	0.0%
20 BENEFITS						
21 SOCIAL SECURITY	2,014	-	-	-	-	0.0%
22 RETIREMENT	358	-	-	-	-	0.0%
23 GROUP HEALTH INSURANCE	4,471	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	637	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	81	-	-	-	-	0.0%
26 UNIFORMS AND CLOTHING	-	-	-	-	-	0.0%
27 BENEFITS CHGD TO PROJECTS	-	-	-	-	-	0.0%
BENEFITS SUB-TOTAL	7,562	-	-	-	-	0.0%
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	230,866	-	-	179	-	0.0%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
SUPPLIES SUB-TOTAL	230,866	-	-	179	-	0.0%
40 OTHER SERVICES & CHARGES						
41 PROFESSIONAL SERVICES	12,059	-	-	19,786	-	0.0%
42 COMMUNICATION	-	-	-	-	-	0.0%
43 TRAVEL	-	-	-	-	-	0.0%
44 ADVERTISING	-	-	-	-	-	0.0%
45 OPERATING RENTALS & LEASES	-	-	-	-	-	0.0%
46 INSURANCE	-	-	-	-	-	0.0%
47 PUBLIC UTILITY SERVICE	8,739	-	-	13,052	14,000	100.0%
48 REPAIRS & MAINTENANCE	1,732	-	-	-	-	0.0%
49 MISCELLANEOUS	85,184	111,350	111,350	96,335	111,350	0.0%
OTHER SERVICES SUB-TOTAL	107,714	111,350	111,350	129,173	125,350	12.6%
50 INTERGOVERNMENTAL SERVICES						
51 INTER-GOVERNMENTAL SERVICES	86,994	88,482	88,482	80,450	93,500	5.7%
53 EXTERNAL TAX & OPER. ASSEMNT	-	-	-	-	-	0.0%
INTERGOVERN. SERV. SUB-TOTAL	86,994	88,482	88,482	80,450	93,500	5.7%
60 CAPITAL OUTLAYS						
61 LAND	205,498	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	374,827	-	-	21,634	-	0.0%
64 MACHINERY & EQUIPMENT	5,722	-	-	-	-	0.0%
CAPITAL OUTLAY SUB-TOTAL	586,047	-	-	21,634	-	0.0%
80 DEBT SERVICE INTEREST						
82 INTEREST ON INTERFUND LOANS	13,255	-	-	-	-	0.0%
84 DEBT ISSUE COSTS	2,814	-	-	-	-	0.0%
85 DEBT REGISTRATON COSTS	-	-	-	-	-	0.0%
DEBT INTEREST SUB-TOTAL	16,069	-	-	-	-	0.0%
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	3,462	-	0.0%
INTERFUND SUB-TOTAL	-	-	-	3,462	-	0.0%
<b>TOTAL 99 NON-DEPARTMENTAL</b>	<b>\$ 5,971,067</b>	<b>\$ 3,366,098</b>	<b>\$ 3,266,098</b>	<b>\$ 2,974,086</b>	<b>\$ 2,914,127</b>	<b>-10.8%</b>

NARRATIVE

<b>FUND:</b>	<b>005 CUMULATIVE RESERVE FUND</b>
<b>DEPARTMENT:</b>	<b>04 FINANCE</b>

005 GEN. CUM RESERVE FUND	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
<b>REVENUE SOURCES:</b>						
BEGINNING CASH BALANCE	\$ 26,411	\$ 914,769	\$ 914,769	\$ 914,769	\$ 557,442	-39.1%
REPLACEMENT	-	30,893	30,893	-	60,000	94.2%
OPERATING TRANSFERS	916,767	-	-	25,000	-	0.0%
<b>TOTAL SOURCES:</b>	<b>\$ 241,988</b>	<b>\$ 945,662</b>	<b>\$ 945,662</b>	<b>\$ 939,769</b>	<b>\$ 617,442</b>	<b>-34.7%</b>

005 GEN. CUM RESERVE FUND	2003 Actual	2004 Budget	2004 Amended Budget	2004 Estimated	2005 Budget	% Change 2004:2005 Budget
<b>EXPENDITURE SOURCES:</b>						
ENDING FUND BALANCE	\$ 916,767	\$ 613,864	\$ 613,864	\$ 586,312	\$ 92,829	-84.9%
OPERATING TRANSFERS	26,411	331,798	331,798	201,412	66,250	-80.0%
SUPPLIES	-	-	-	59,388	66,151	100.0%
OTHER EXPENSES	-	-	-	69,656	392,212	100.0%
<b>TOTAL SOURCES:</b>	<b>\$ 943,178</b>	<b>\$ 945,662</b>	<b>\$ 945,662</b>	<b>\$ 916,767</b>	<b>\$ 617,442</b>	<b>-34.7%</b>

	<b><u>CUMULATIVE RESERVE FUND</u></b>	<b><u>617,442</u></b>
	This Cumulative Reserve fund is used to accumulate funds for future operations of the City and for non-recurring types of expenditures. This year this fund is being used to fund all of the replacements vehicles for the general fund and to cover the cost of computer replacements.	
<b>30</b>	<b><u>SUPPLIES</u></b>	<b>66,151</b>
	This category includes the costs associated with the computer replacements for 2004 and the purchase of the Class Software for the Parks Department.	
<b>90</b>	<b><u>INTERFUND</u></b>	<b>392,212</b>
	This category includes the 2005 equipment rental and replacement costs associated with the General Fund fleet vehicles.	
<b>00</b>	<b><u>OPERATING TRANSFER</u></b>	<b>66,250</b>
	This category is for the transfer of funds for the costs associated with vehicle replacement. Police Vehicles 943, 945, 946, 947 and 948 will be replaced but will be purchased by the Fleet fund 501. No transfer will occur to cover the cost of the 5 patrol vehicles.	
	<b><u>ENDING FUND BALANCE</u></b>	<b>92,829</b>
	<b><u>LIST OF VEHICLES SCHEDULED FOR REPLACEMENT:</u></b>	
	Parks – PU Truck (104) \$ 15,500 (on hold until 2006)	
	Parks – Truck F250 (801) 18,500 (on hold until 2006)	
	CD – PU Truck (434) 13,500 (on hold until 2006)	
	Police Admin (936) 18,750	
	<b>TOTAL REPLACEMENT</b>	<b><u>\$66,250</u></b>

<b>005 GEN. CUM RESERVE FUND</b>						
<b>EXPENDITURES/USES:</b>	<b>2003 Actual</b>	<b>2004 Budget</b>	<b>2004 Amended Budget</b>	<b>2004 Estimated</b>	<b>2005 Budget</b>	<b>% Change 2004:2005 Budget</b>
ENDING FUND BALANCE	\$ 916,767	\$ 613,864	\$ 613,864	\$ 586,312	\$ 92,829	-84.9%
0 OPERATING TRANSFERS	26,411	331,798	331,798	201,412	66,250	-80.0%
<b>TRANSFER SUB-TOTAL</b>	<b>26,411</b>	<b>331,798</b>	<b>331,798</b>	<b>201,412</b>	<b>66,250</b>	<b>-80.0%</b>
30 SUPPLIES						
31 OFFICE & OPERATING SUPPLIES	-	-	-	-	-	0.0%
32 FUEL CONSUMED	-	-	-	-	-	0.0%
34 INVENTORY SUPPLIES	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	-	-	59,388	66,151	100.0%
<b>SUPPLIES SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,388</b>	<b>66,151</b>	<b>100.0%</b>
60 CAPITAL OUTLAYS						
61 LAND	-	-	-	-	-	0.0%
62 BUILDINGS & STRUCTURES	-	-	-	-	-	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
64 MACHINERY & EQUIPMENT	-	-	-	69,656	-	0.0%
<b>CAPITAL OUTLAY SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>69,656</b>	<b>-</b>	<b>0.0%</b>
90 INTERFUND						
93 INTERFUND SUPPLIES	-	-	-	-	-	0.0%
95 INTERFUND RENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	392,212	100.0%
<b>INTERFUND SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>392,212</b>	<b>100.0%</b>
<b>TOTAL GEN CUM RESERVE FUND</b>	<b>\$ 943,178</b>	<b>\$ 945,662</b>	<b>\$ 945,662</b>	<b>\$ 916,767</b>	<b>\$ 617,442</b>	<b>-34.7%</b>